

53rd

Annual Report for the year 2020



ANNUAL GENERAL MEETING

15 March 2021



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AGENDA

53rd ANNUAL GENERAL MEETING

2.00pm Monday 15 March 2021, Bundaberg RSL Veterans Support Centre

- 1. Opening:**
- 2. Welcome:**
- 3. Attendance:**
- 4. Apologies:**
- 5. Minutes:**
- 6. Correspondence**
- 7. Annual Reports:**
 - 1. President's Report:**
 - 2. Audited Financial Report:**
- 8. Budget:**
- 9. Election of Office Bearers:**
- 10. Appointments:**
- 11. Signatories and online banking:**
- 12. General Business:**
- 13. Notices:**
- 14. Close:**

Afternoon tea and presentation of committee badges

Bundaberg District Women Veterans Inc

Management Committee

March 2020 - March 2021



President: Jennifer Waldron



**Vice President:
Kay Derome**



**Hon. Secretary:
Leone Wilson OAM**



**Treasurer:
Sharon Barsby**

COMMITTEE:



Sharon Cord



Angella Hillis CSC



Kay Littler



Lynne Pollock



Gloria Kilpatrick

Appointments

Committee appointments:

Assistant Treasurer:	<i>Kay Littler</i>
Assistant Secretary:	<i>Angella Hillis</i>
Chair, Finance & Audit Sub Committee:	<i>Sharon Barsby</i>
Chair, Strategic Planning Sub Committee:	<i>Jenny Waldron, Angella Hillis</i>
Chair, Policy and Procedures:	<i>Leone Wilson</i>

General appointments:

Communications & Promotions Officer	<i>vacant</i>
Activities Officer	<i>Jenny Waldron</i>
Assistant/s	<i>Kay Littler, Lynne Pollock,</i>
Bus sub-committee:	<i>Lynne Pollock (Chair), Jenny Chester, Kay Littler, Jenny Waldron</i>
Fundraising Officer:	<i>Sharon Barsby assistant/s Angella Hillis, Kay Littler</i>
History Officer and assistant/s: (Assn history)	<i>Kay Derome assist Leone Wilson</i>
Commemorations Officer:	<i>Angella Hillis</i>
Newsletter Editor:	<i>Leone Wilson</i>
Website Manager:	<i>Jenny Waldron, and assistant/s Faye Chatham</i>
Social Media Manager:	<i>Jenny Waldron assistant/s Jeannie Roberts</i>
Wellbeing Officer:	<i>Sharon Cord</i>
Wellbeing Support Officers:	<i>Lynne Pollock, Jenny Waldron, Shirley Watson, Leone Wilson.</i>
Grant Writers/applicants	<i>Jenny Waldron, Kay Littler, Leone Wilson, Sharon Barsby (Anzac Day Trust)</i>
Awards Sub Committee:	<i>Jenny Waldron, Leone Wilson, Kay Derome</i>

Honorary Auditor:

*Ann Vautin of Bundaberg Tax and
Accounting*

Bundaberg District Women Veterans Inc.

MINUTES of 52nd ANNUAL GENERAL MEETING

2.00pm Monday 16 March 2020, Bundaberg RSL Veterans Support Centre

- 1. Opening:** President Jenny Waldron declared the meeting opened at 1400.
- 2. Welcome:** Those in attendance were welcomed and a Moment's Silence observed.
- 3. Attendance:** Service members: Sharon BARSBY, Faye CHATHAM, Jenny CHESTER, Del CROWLEY, Kay DEROME, Angella HILLIS, Carolyn KENNEDY, Kay LITTLER, Lynne POLLOCK, Janet RASMUSSEN, Jeannie ROBERTS, Jenny WALDRON, Shirley WATSON, Leone WILSON OAM.
- Associates: Betty HAWKINS, Pamela Mc NEE.
- 4. Apologies:** Service members: Ethel Bourke, Lisa Connors, Sharon Cord, Glenda Everton-Brocklesby, Cath Fitzsimmons, Raelene Fryer, Gloria Kilpatrick, Bev O'Neil, Olive Paterson, Shirley Parker, Linda Rae.

Associates: Nil

(plus 14 service members and 4 associates on the 2020 apology listing)

Acceptance Moved: Faye Chatham, seconded Kay Derome.

CARRIED

- 5. Minutes:** Noted that the Minutes of the 51st Annual General Meeting held 18 March 2019 were presented and accepted as a true & correct record of that meeting at the general meeting held 20 May 2019.

- 6. Correspondence:** Nil pertaining to the AGM

7. Annual Reports:

1. President's Report:

President, Jennifer Waldron presented her report and moved for its acceptance. Seconded Angella Hillis. Angella congratulated the president on her report and the committee on its booklet presentation.

CARRIED

2. Audited Financial Report:

a. Treasurer Sharon Barsby presented the annual financial statement of income and expenditure and balance sheet for 2019 and moved they be received and adopted. Seconded Lynne Pollock.

b. the treasurer presented the auditor's report and moved that it be accepted, and that a vote of thanks be recorded to honorary auditor Ann Vautin. Seconded Leone Wilson.

CARRIED

8. Budget:

Budget for 2020:

Treasurer Sharon Barsby moved for the adoption of the budget for 2020 as presented and accepted at the February General Meeting. Seconded Kay Derome.

CARRIED

9. Election of Office Bearers:

Jenny Waldron declared all positions vacant and invited Pamela McNee to chair the elections and address the members.

1. Nominations closed 2 March – the following were elected unopposed:

President

Jennifer WALDRON

Vice President	Kay DEROME
Secretary	Leone WILSON OAM
Treasurer	Sharon BARSBY

Committee Members:

Sharon CORD
Gloria KILPATRICK
Angella HILLIS
Kay LITTLER
Lynne POLLOCK

2. The chairman handed the chair back to association president Jenny Waldron.
Presentation of committee badge to new committee member was deferred to post meeting.

10. Appointments:

1. Honorary Auditor:

Moved Sharon Barsby that auditor Ann Vautin of Bundaberg Tax and Accounting be appointed. Seconded Janet Rasmussen. CARRIED

2. Committee appointments:

Assistant Treasurer	Kay Littler
Assistant Secretary	an unofficial offer of assistance was noted by secretary.
Chair, Finance & Audit Sub Committee	Sharon Barsby
Chair, Strategic Planning Sub Committee	Jenny Waldron
Chair, Policy and Procedures	Leone Wilson

3. General appointments:

Communications & Promotions Officer	nil
Activities Officer and assistant/s Littler	Jenny Waldron. Assist: Lynne Pollock, Kay Littler
Fundraising Officer and assistant/s Littler	Sharon Barsby. Assist: Angella Hillis, Kay Littler
History Officer and assistant/s history),	Kay Derome. Assist: Leone Wilson (Assn history),
Commemorative Officer and assistant/s	Nil Assist: nil
Newsletter Editor and assistant/s	Leone Wilson. Assist: nil
Website Manager and assistants/s	Jenny Waldron. Assist: nil
Social Media Manager and assistant/s	nil Assist: Jeannie Roberts
Wellbeing Officer	Sharon Cord
Wellbeing Support Officers	Lynne Pollock, Jenny Waldron, Shirley Watson, Leone Wilson.
Grant writers/applicants	Jenny Waldron, Leone Wilson, Sharon

Barsby (Anzac Day Trust). Assist: nil

Awards Sub Committee

Jenny Waldron, Leone Wilson, Kay Derome.

Moved Shirley Watsdon that the appointments for 'Committee appointments' and 'General appointments' be approved. Seconded Lynne Pollock. CARRIED

11. Signatories and online banking:

In accordance with by-law 4.4 association bank account/s signatories with full online access are:-

President - *Jennifer Waldron*;
Treasurer - *Sharon Barsby*;
Vice President – *Kay Derome*;
Secretary - *Leone Wilson*;
Assistant Treasurer – *Kay Littler*

Moved Faye Chatham that former vice president Raelene Fryer be removed as a signatory and replaced by Kay Littler and that with this amendment, the signatories to association bank accounts Westpac Community Solutions BSB 034122 A/c 637419 and Term Deposit BSB 034122 A/c 718921 with full online access are: Sharon Barsby, Kay Derome, Kay Littler, Jennifer Waldron and Leone Wilson. Seconded Angela Hillis. CARRIED

12. General Business:

No general business had been received at the date the agenda closed, 2 March

13. Notices:

a. Association governance documents:

- by-laws, constitution – available on the website or from secretary;
- constitution – available on the website or from secretary; and insurances:
- Public liability insurance – 2020 Certificate of Currency for 24 Feb2020-24Feb2021, Policy (Hotsure -132848-Q) has been received and a copy is available from the secretary.
- Voluntary Workers, certificate of insurance Policy PVW/0/242947/19/K3, 20Aug2019-20Aug2020. A copy is available from the secretary.

b. ANZAC Girls & Salute to Servicewomen – due to low numbers, the formal lunch was cancelled and replaced with an informal lunch at the Spotted Dog.

c. Invitation for representation at the Bundaberg Special School Anzac Service, 24 Apr at 1145. No volunteers were forthcoming.

d. Rats of Tobruk service – 9.30 5 April – Helen Baldwin will represent the association.

e. Mulgrave Masonic Lodge – Olive Paterson with stand by Ethel Bourke; replacement for Shirley Watson is Del Crowley.

f. Activities March to June were considered in view of the Corona Virus warnings and imposed restrictions and the association's means of addressing these were noted by the secretary to be promulgated electronically and through Chests Out.

14. Close: The chairman declared the meeting closed at 1446.

President's Report

for the year 2020

This is the 53rd President's Report to be presented for our Association, for what has been a very challenging year for all of us.

It is a great reflection of the willingness of the management committee and our members that we have kept the association 'ticking along' throughout the COVID lockdowns, and as soon as we were able to do so, we swung straight back into our normal activities and meetings, of course with appropriate social distancing etc all in place. We stress-tested our procedures during the lockdowns with our methods of operating online working well to ensure the association's business as well as future event planning continued. We were all 'Equal to the Task' during those difficult months.

Again during 2020, we showed a combined strength of purpose and resolve to be prepared to adapt and evolve to meet our member's needs and we all embraced changed ways of doing our usual activities.

This 'Improvise, Adapt and Overcome' attitude I am sure will ensure our association's continued relevance to women veterans now and hopefully for many years to come.

'Equal to the Task' - motto of Royal Australian Army Corps of Transport

'Improvise, Adapt and Overcome' - the creed of most military units

Secretary, Leone Wilson OAM provided information regarding membership, wellbeing support program, newsletters, meetings and general association matters, Treasurer Sharon Barsby prepared the Financial Reports and Angella Hillis CSC provided the commemorations report.

I welcome any feedback regarding both the format and content of the Annual Report and your comments can be passed to the Secretary.

2020 Key Achievements



- **Management & Operations:**

- Our policy and procedures were tested during COVID 19 lockdown and proved resilient, with committee continuing the management of association business and continued to work on upcoming activities and future projects
- We adapted to online operations only, including an email weekly bulletin in place of monthly printed newsletters
- As soon as we were able to – meetings and activities picked up from where they were 'paused'; all with COVID Safe rules in mind

- **Wellbeing:**



- Adapted wellbeing support to Individual focussed connections via email or phone, rather than in-person contact, with the focus being on providing group support to address isolation due to Covid-19 restrictions and maintaining contact with our members
- Conducted a Kayaking Morning activity as part of DVA Veterans Health Week
- Increased 10 Pin Bowling mornings from Quarterly to Monthly
- Monthly Cuppa Chats were immediately restarted after COVID lockdown and held successfully with COVID Safe rules in place



- **75th Anniversary of Victory in the Pacific:**



- Provided the only formal VP75 commemorative events in Bundaberg by hosting two services and a dinner to honour Bundaberg's remaining World War Two veterans, men and women, to mark the 75th anniversary of the end of World War Two and Victory in the Pacific Day
- Produced a record of the 75th anniversary of the end of World War Two, *VP75 Bundaberg* for gifting to these veterans which we then hand-delivered
- Dedicating three special WW2 plaques at War Nurses Memorial Park



- **7 Day Outback Queensland Coach Tour:**

- COVID Restrictions eased – and we hit the road for a wonderful COVID Safe trip into western Queensland. (with a lot of red tape work involved).



- **Membership:**

- A recent yearly record on new members was achieved despite COVID Lockdowns. 10 new members for 2020



- **Strategic Planning:**

- The process to review, revamp and refresh our strategic plan completed
- New Strategic Plan 2025 adopted



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STRATEGIC PLAN - 2025

Vision

Bundaberg District Women Veterans is an association of volunteer women veterans sharing the bond of military service, enhancing the reputation of who served, valued by its members and recognised by the community

Mission

To provide friendship, social inclusion, communication, camaraderie and representation for women veterans, while honouring their service



- **Supporting our Volunteers:**

- Volunteer Grant funding supported volunteers with fuel assistance – our first time applying for this grant; which also funded: **new storage cage, tables and esky:**



Year In Review



STRATEGIC PLANNING

Strategic Plan 2025

A process to review, refresh and update our strategic plan was led by Angella, and we now have a new strategic plan taking us out to 2025. We have a refreshed Vision and Mission which are shown in the Key Achievements section of this report.

The full plan can be viewed on our website. The Infographic Timeline of the Strategic Plan 2025, including 2020 achievements is below:



2021 – Yearly Plan: What we aim to achieve:

OBJECTIVES	1. Deliver a stimulating calendar of events that fulfils our Mission and supports our Strategic Plan
	2. Provide a wellbeing support programme focused on friendship between members
	3. Continue current operations and planning to secure relevance and viability of the association
	4. Commence planning for the Association's 55 th Anniversary Reunion in July 2022
	5. Commemorate the 70 th Anniversary of the post- war formation of the WRAAF, WRAAC and WRANS
	6. Commence planning for Vietnam & contemporary plaques at War Nurses for dedication in 2022
	7. Record the association's history and member's stories
KEY STRATEGIES	
	1.1 Continue to incorporate wellbeing activities, including a variety of bus trips, into the CoE
	1.2 Continue to assess possible activities for working members
	2.1 Appoint a Wellbeing Officer to coordinate the work of Wellbeing Support Officers
	2.2 Seek more volunteers to be Wellbeing Support Officers
	3.1 Produce a Succession Plan
	3.2 Review Strategic Plan at least annually
	3.3 Seek grant funding opportunities IAW CoE, Yearly Plan and Strategic Plan
	3.4 Promote the association to enhance awareness among veteran community
	3.5 Association represented at Bundaberg ESO and community initiatives/gatherings
	4.1 Complete a 55th Reunion Concept Plan
	5.1 Mark the 70 th Anniversaries of the formation of the womens services in post-war era
	6.1 Commence eligibility assessment for Vietnam& contemporary nurses for commemorative plaques
	7.1 Continue to record association's history and member's stories of service years
	7.2 Produce a timeline for publication of <i>Mothers, Daughters, Wives Vol 2</i> for official launch Jul 2022

Membership to end December 2020

At the end of 2020 Service membership stood at 65 compared to 62 the previous year. We had three of these members deceased. New members totalled ten. Three 2019 members did not renew, plus two were deceased.

Associate members totalled 14, one deceased. Six of these are FoEs and three are over eighty, including the deceased.

Total membership stood at 79. Membership breakdown for 2020:

Service	Number
Navy	15
Army	21
Air Force	27
Land Army	2
TOTAL	65

Era	Number
WW II	8
Post War Women's Services Only	23
Contemporary	34

International	
Country & Service	Number
NZ Army	1
UK Air Force	2
USA Air Force	1
UK Land Army	1

Associates	Numbers
Associates	5
Over Eighty	3
FOE Status	6
TOTAL	14

Vale				
Date Dec	Name	Service Details	Association Details	Associate Details
24 Sep	Hazel Torcetti	WRAAF	Joined Feb 2020	
05 Oct	Beryl Adams	WRAAF	Treasurer 2001, Committee 2002	
11 Nov	Jean Gladys Axam	WAAF	Joined 1969	
11 Aug	Danny Matthews			Over 80 status
TOTAL		Service: 3		Associate: 1

Awards

Awards for 2020:

Service Members	Name
Life Membership	Jennifer Waldron
Award of Excellence	Glenda Everton-Brocklesby (1)

Meetings

We held six ordinary general meetings and an AGM, with an average attendance of 15 members. (14 Service Members and 1 Associate Member per meeting).

Eight management committee meetings were held during the year.

Newsletters



11 full-colour issues on our newsletter "Chests Out" and one Anzac Day Special were produced by Leone Wilson OAM and distributed electronically. Hard copies for non-computerised members were printed at the RSL Sub Branch, four of these were delayed due to closure of the RSL Sub Branch office during the Covid lockdown. The newsletters continue to entertain and inform members and readers, as well as record our history.

The importance of our newsletters in keeping members who are not able to attend meetings or activities, connected with our association and fellow women veterans, is not to be underestimated. It assists to ensure that these members know that they are valued within the association.

Sub Branch Support

Bundaberg RSL Sub Branch continued to provide support to our association by assisting with printing of minutes, our newsletters and programs of our commemorative services and general administrative items and processing police checks.

We greatly value being able to hold our meetings and other activities at the Veterans Support Centre, a Sub Branch facility, at no cost.

Website & Facebook Page

Members are encouraged to make use of the resources and information available on the website which is a great way to check out the upcoming events at a glance. The calendar is on the home page <https://www.bundywomenveterans.org.au>

A management committee portal, which is password protected, has been established to provide committee members with an online reference library.

Faye Chatham is learning the ropes to maintain our website, and Jeannie Roberts has undertaken to manage the association's Facebook page.

Thanks to Pauline Bos who continues to provide hosting services for our website free of charge.

Donations

The Association made the following donations:

Recipients	Amount
Bundaberg Municipal Brass Band	\$100.00
Bundaberg Caledonian Pipe Band	\$100.00
Bundaberg Salvation Army	\$100.00
TOTAL	\$300.00

Donations received for Victory Dinner - VP75 :

Donors	Amount
RAAFA Bundaberg Branch	\$200
Drop In Centre BBQ	\$182
Nasho Bundaberg Branch	\$100
Aim Hearing	\$100
Shirley Watson	\$50
John and Leone Wilson	\$50
TOTAL	\$682

Fundraising

Members assisted with the Super Saturday Raffles at the Bundaberg Services Club during the months of January and August. This continues to be a major contributor to our fundraising efforts.

Raffles were arranged by Treasurer Sharon Barsby for meetings and luncheons and I thank those assisting in selling of tickets etc, those generous members who kindly donated prizes and members and friends who continue to support our raffles with purchase of tickets.

Fundraising for VP75 events included sale of commemorative port, massive raffle at the Victory Dinner – with wonderful donations from local Bundaberg businesses and sale of commemorative booklet.

Fundraising Breakdown		
Activity	Amount	Supporting
Super Saturday Raffles	\$400.00	Wellbeing Program Commemorative Events (VP75) Social Activities Reunion (Special Projects) General Operations
Meeting Raffles/Stock sales	\$443.00	
Luncheons etc Raffles	\$421.00	
VP75 raffles/port & book sales	\$2751.00	
LESS costs of fundraising	-\$1968.07	
TOTAL	\$2046.93	

Note: Total Fundraising and Donations for the year is \$2728.93 with funds being allocated to both Fundraising and Special Projects within our Financial Accounts

Grants

We received the following grant funding:

Source/Provider	\$ Amt Sought/eligible expenditure	\$ Received	Purpose/Comments
Volunteer's Grant-Hinkler	\$2056	\$2056	Volunteer fuel assistance, storage cage, tables and esky
DVA-STS Grant	\$2,500	\$2,500	VP75 Service
BRC-Micro Grant	\$1000	\$1000	Victory Dinner-VP75
DVA-VHW Grant	\$740	\$740	VHW activities
Anzac Day Trust	\$7,563	\$3,000.00	Annual grant to assist welfare/comm.
TOTAL RECEIVED		\$9,296	

The following grant applications were submitted, with assessment due in the first half of 2021:

Source/Provider	\$ Amt sought/eligible expenditure	Purpose/Comments
DVA-Veteran and Community Grant	\$5,400	Hire costs for Join In and Thrive Wellbeing Program

Commemorations



The year 2020 started off well with planning for our normal events along with VP75, when COVID hit and any planned participation in commemorative events changed on a daily basis as restrictions were implemented on gatherings and movement of people.

Anzac Day

While the main ceremonies were cancelled, many Association members marked the day with 'driveway' tributes. Photos of these small, but solemn remembrances were captured and published by the Secretary in an *Anzac Special of Chests Out*.

Del Crowley placed the Association's floral tribute at the Bundaberg Service Women's plaque on Anzac Eve.

Victory In The Pacific 75th Anniversary of the end of World War Two

The planning for this event commenced in 2019 with invitations sent out and guest speakers confirmed. Then COVID-19 hit which had some impact across all planned activities. Guest speakers from ADF representatives were not able to travel and attend. Unfortunately Navy Cadets were not able to participate which meant that a Ceremonial Guard was not able to be provided for any of the services. I have summarised each event below, covering the commemorative activities.

All events adhered to social distancing requirements in place.

Note: Bundaberg District Women Veterans (BDWV) hosted the only formal events held over this weekend.

1600 Friday, 14 August 2020 Sunset Service of Remembrance, Lions Remembrance Park- This service was to honour those women who served during WWII, but it was quickly expanded to include all who served during WWII as a means of saluting them and expressing gratitude for their sacrifices. 11 wreaths were laid and approximately 50 attended this service.

A 'guard' standing behind each memorial was discussed, however, due to numbers of people required, it was decided that placement of a poppy on each memorial prior to the service would be appropriate.

The Banner Parade included the BDWV, 47BN, RAAF, Rats and RSL Banners which were proudly marched in.

1730 Friday, 14 August 2020 Victory Dinner, Rowers on the River- This dinner was to honour those who served during WWII, with five WWII Veterans attending, and celebrate VP75. With the subtle music from the war years being played in the background, 75 attendees enjoyed the evening.

The room was decorated with VP75 bunting strung with fairy lights across the ceiling and memorabilia displayed by the RSL, along with table settings and centrepieces appropriate of the time, giving the room a peaceful ambience. A small ceremony of parading in the Association and RSL banners commenced the evening with the program including a special reciting of the Ode with MC (Jenny)

reading the first verse and two WWII veterans the second (standard) verse, a roll call of WWII attendees, special toasts and a commemorative address “With Victory comes Peace”.

0930 Saturday, 15 August 2020 Service of Remembrance, War Nurses Memorial Park- This service was to pay tribute to those who served during WWII, particularly Australia’s War Nurses. 12 wreaths were laid and approximately 80 attended this service.

Three bronze plaques were unveiled and dedicated. One to honour and recognise the sacrifices and outstanding contribution of Australia’s War Nurses during the Second World War; one being the Honour Roll of Bundaberg and Burnett region nurses of World War Two; and one being the Service of Care and Comfort plaque dedicated to those who provided care and comfort overseas on the battlefield or within Australia for returning wounded and prisoners of war during World War Two.




Vietnam Veterans Day

The Association was represented at Vietnam Veterans Day service held at the Bundaberg Defence Veterans Drop-in Centre.

Remembrance Day

The Association was well represented at the Remembrance Day service held in Anzac Park and in Burnett Heads.

Wellbeing Activities

 <p>2 x Bus Trips</p>	<p>2 x Official Luncheons</p> 	<p>10 x Cuppa Chats 9 x Ten Pin Bowling 8 x Super Saturdays 1 x Kayaking Day</p> 
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When COVID Lockdown and restrictions put our calendar of events on hold, it looked like it would be a pretty dismal year for activities and trips for members. However, with hard work from activities and bus sub-committee folk, Lynne, Kay L and Jenny C, we were able to adapt our activities and bus trips to meet all government rules and it is just wonderful that we were been able to conduct almost all of our planned trips and activities. Great job everyone who helped and attended to make 2020 a memorable one for more than just lockdowns and restrictions.

Bus Trips

We had to cancel the May overnight trip to Redcliffe, however, we were so lucky that COVID restrictions eased just at the right time to allow our 7 Day Outback Queensland trip to go ahead, and what a wonderful trip it was.

In October we travelled by coach to Hervey Bay for their annual luncheon.

To have successfully completed our long-planned 7 Day tour plus our annual pilgrimage to Hervey Bay was a testament to our ability to adapt to changed circumstances and still deliver fantastic trips and experiences for our members and other travellers. Well done Bundy Coaches and the bus sub-committee.

Luncheons

Jeannie and Angella led arrangements for our 1920's theme birthday lunch at Rowers on the River in July, and again we managed to have a delightful lunch with costumes and entertainment for lifting our mood as the first major activity after our forced lockdown due to COVID 19. Great job Jeannie and all who help with this great day.

We returned to Rowers for Christmas Lunch in November where Rachel and her staff had our room looking fabulous and Christmassy. Jeannie led the 'Navy Plus' singers who entertained us with some carols and then Santa Jenny and Glenda the helpful Elf handed out some little gifts.

Sharon was swamped with wonderful raffle prizes to which I can only say once again 'thank you' members and our friends.

Wellbeing Activities

Ten-pin bowling mornings were held monthly, except when in lockdown, and have proved to be very popular throughout the year. Thank you to Pamela for coordinating this activity.

Monthly cuppa chats are now a firm fixture in our calendar of events and you never really know how many, or who will turn up.. it is always a surprise and a bit of fun.

Super Saturdays were conducted during January and August where members enjoyed a chat over a cuppa before assisting with the raffle draw.

Many members enjoyed lunch together following Cuppa Chats, Bowling mornings and the Super Saturday mornings – but these are 'on the spot decisions' and not included in official association activities.

Veterans' Health Week

Veteran's Health Week activity for 2020 was a Kayaking day. A great morning of paddle and fun arranged by Kay and her helpers. Thanks to her, Jenny C for morning tea and everyone who got involved.

A DVA Veterans Health Week grant assisted in funding this activity.

Wellbeing Support Program

“Wellbeing” is the experience of health, happiness, and prosperity. It includes having good mental health, high life satisfaction, a sense of meaning or purpose, and the ability to manage stress. Wellbeing is something sought by just about everyone because it includes so many positive things; feeling happy, healthy, socially connected, and purposeful. To develop genuine wellbeing support, we continue building our social skills, like gratitude, kindness, and communication. Social skills make it easier to have positive interactions with others, helping others to feel less lonely, angry, or disconnected. This interaction develops social wellbeing with the intent to feel more meaningfully connected to others.

The wellbeing team consisting of a wellbeing officer and four wellbeing support officers undertake the bulk of wellbeing work which is regularly reported to committee meetings.

The Wellbeing Team for 2020 was: Sharon Cord-Wellbeing Officer. Lynne Pollock, Jenny Waldron, Shirley Watson and Leone Wilson OAM– Wellbeing Support Officers. Due to commitments, Sharon Cord needed to take leave of absence and her place was filled by Leone Wilson.

As secretary, Leone was well positioned to undertake a concerted contact campaign by phone and by email during the periods of Covid-19 lockdown and restrictions. At other times, the members of the wellbeing team continued to provide direct and in-direct support to members.

During 2020 several additional members volunteered to undertake one or more wellbeing activities. The work of the team and volunteers had and continues to have, a positive and direct effect on those they engage with. Their efforts are greatly appreciated by us all. General ‘mate to mate’ support continues within the association by all members.

Wellbeing Support – As stated above there has been frequent contact and /or engagement with our members throughout the year. This has been achieved through various forms of direct and in-direct contact such as home visits, phone or e-mail contacts made to members by the wellbeing officer’s team. The table below details the form/s and frequency of various wellbeing support conducted:

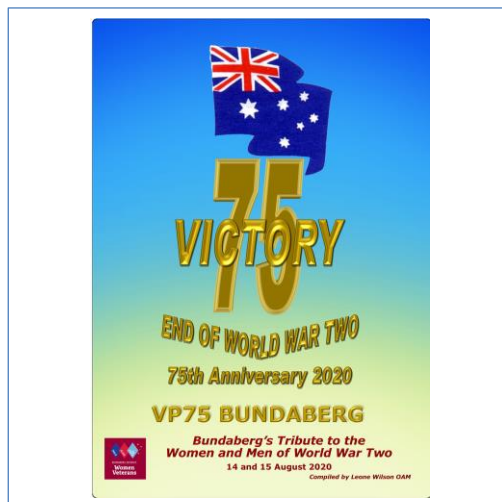
2020	
<u>Form of contact</u>	<u>Frequency of contact</u>
In-Person	45
By Phone	133
By Email	289
By Home Visit	16
By Hospital Visit	0
By Nursing Home Visit	1

Two members attended the only meeting held for all Ex-Service Organisations (ESO’s) and associated support providers, organised by the Bundaberg Veterans Group/Community of Practice before lockdown restrictions being enforced.

ATDP Trained Members – the association benefits greatly from having two members qualified through the Advocacy Training Development Program who are operating under the auspices of another ESO. One of these members is serving on the committee and is available to provide good guidance on wellbeing issues to the committee.

Wellbeing Activities – We held bus trips, luncheons, morning teas, 10 pin bowling and kayaking; all aimed at provided enjoyment for our member and these are detailed under Activities in this report.

Commemorative Activities with a Wellbeing Theme – Our hosting of commemorative events in Bundaberg for the Victory in the Pacific 75th anniversary saw the association making contact with 30 World War Two veterans or their family during the planning stages. The more able of these veterans, together with family, participated in the services and dinner and it is known that they were made to feel deservedly special. Following the events, the association produced a souvenir booklet which volunteer members hand-delivered to 28 veterans and, in some cases, quality time was spent talking to these men and women.



Volunteer Hours

Wellbeing Activities

Activity Type	No of Volunteers	Kilometres travelled	No of Hours	Voluntary Value \$ *
In Person	3	1531	33	330.00
Home Visits	3	159	18	180.00
Hospital Visits	0	0	0	.00
Nursing Home Visits	1	15	1	10.00
WSO other support	2	33	3	30.00
Funerals	10	116	15	150.00
Veterans Health Week	10	120	80	800.00
Wellbeing Training	0		0	.00
Wellbeing Meetings (WSO)	5	168	10	100.00
Bus Trips 2	5	672	500	5,000.00
Luncheons etc 3	12	410	80	800.00
10 Pin Bowling 5	1		12	120.00
Cuppa Chats 9	4		36	360.00
Newsletter 11	1		132	1,320.00
TOTALS	56	3,224	920	\$ 9,200.00

*\$10 per hour

Commemorative & Patriotic Activities

Activity Type	No of Volunteers	Kilometres travelled	No of Hours	Voluntary Value \$ *
Salute to Servicewomen	10		100	1,000
Pre-Anzac	1	30	2	20.00
Anzac Day tribute CO	1		12	120.00
Remembrance Day	2	55	6	60.00
Rats of Tobruk				
Vietnam Veteran's Day	1	0	1	10.00
RAAF				
Victory Dinner (VP75)	10	760	600	6,000.00
VP75 Services	4	620	600	6,000.00
VP75 tribute production and delivery	13	1025	1167	11,670.00
Other	1		2	20.00
TOTALS	40	2,490	2,490	\$ 24,900.00

The Management Committee's voluntary work in conducting the business of the Association is not included in the above tables, and I thank them for their tireless work and their contribution. Many volunteer hours have been 'clocked up' by committee members during 2020.

President's Thank You

I wish to thank the members of the Management Committee for their support and commitment during what has been a very challenging year, and also those members who had appointments that are part of enabling the delivery of our calendar of events, both social/wellbeing and commemorative.

There are also many members who undertake tasks in support of association activities when volunteers are called for and along with all the members who turn up for meetings, I thank all of them sincerely for their work and efforts. Frankly, we would be in a pickle without your helping hands.

Without active members and members willing to serve on the committee our association may well stagnate or even wither away. Your continued support at meetings, activities and 'generally' is key to our continued success as we work together to remain relevant to our current member's needs and to be of interest to the younger cohort of women veterans.

We have many members who are now restricted to their home but remain connected by our newsletters, phone calls and electronic contact between members, and we value their continued membership highly.

It is hoped that a changing of the guard will commence in 2021 with the retirement of our stalwart Secretary Leone and, in due course, my retirement as president. I would urge you to please consider taking on an executive committee role or serving on the management committee. We need you!

Vice President Kay Derome is standing down this year, and I thank her for her work and support not just over the last year but over many years serving on the management committee. Sharon Cord is also not continuing on the committee in 2021, but I hope she will return as her life circumstances allow. Thank you both.

It has been my privilege to once again represent the Bundaberg District Women Veterans Inc as President in 2020.

Jennifer Waldron

President

15th March 2021

Financial statements

Statement of Income & Expenditure for the year ending 31 Dec 2020

BUNDABERG DISTRICT WOMEN VETERANS INC

ANNUAL FINANCIAL REPORT page 1 of 2
For Year ended 31st December 2020

STATEMENT OF INCOME & EXPENDITURE 2020

<i>Cashbook balance as at 1st January</i>		12,886.52
Income		
Members Subscriptions	275.00	
Wellbeing Activities	35,150.00	
Wellbeing Bus & Travel Hire A/c	9,910.00	
Wellbeing Reunion	400.00	
Commemoration Catering	4,055.00	
<i>Commemoration General</i>	220.00	
Grants	8,280.00	
Interest	141.74	
Refunds	0.00	
Fundraising	3,645.00	
Special Projects	1,052.00	
Sundries	0.00	
Total Income for Year	63,348.74	
Sub Total		76,235.26
Expenditure		
Membership Awards & Badges	31.95	
Wellbeing Activities	25,806.00	
Wellbeing Bus & Travel Hire A/c	12,685.00	
Wellbeing Reunion	0.00	
Wellbeing Support	1,200.00	
Commemoration Catering	3,536.50	
Commemoration Costs	3,917.42	
Donations	300.00	
Fees & Insurance	1,816.60	
Operating	880.19	
Fundraising	1,968.07	
Special Projects	2,712.50	
Sundries	0.00	
Total Expenditure for Year	54,854.23	
CASHBOOK BALANCE @ 31 DEC	\$21,381.03	\$ 21,381.03
Excess Income over Expenditure	8494.51	

Jennifer Waldron
President



Sharon Barsby
Treasurer



Reconciliation, Balance Sheet & Auditor's Report for year ending 31 Dec 2020

BUNDABERG DISTRICT WOMEN VETERANS INC

ANNUAL FINANCIAL REPORT Page 2 of 2 For Year ended 31st December 2020

Reconciliation Statement 31 December 2020

Westpac Community Solutions Cheque Account				
Balance 1.1.2020	12,886.52			
Deposits	63,128.74			
	76,015.26			
Withdrawals	54,854.23			
Bank Balance 31.12.2020	21,161.03			\$21,161.03
Unpresented cheques		0.00		
Agrees with cashbook			\$21,161.03	
Westpac Term Deposit Account				
Balance 1.1.2020	5,000.00			
Interest/Deposits	0.00			
Withdrawals	0.00			
Balance 31.12.2020	5,000.00		\$5,000.00	\$5,000.00
Term 24 Months @ .6% to 2022				
Stock on Hand				
<i>Membership items</i>				
Membership Badges	<i>number held</i> 17	<i>cost value</i> 11.82	200.94	
<i>Merchandise:</i>				
VP 75 Port	14	11.50	161.00	
MDW Books	2	38.00	76.00	
	0	0.00	0.00	
	0	0.00	0.00	
	0	0.00	0.00	\$437.94

BALANCE SHEET

ASSETS				
Cash at bank	21,161.03			
Investment	5,000.00			
Saleable Stock	437.94			
Sundry Debtors	0.00	26,598.97		
LIABILITIES				
	0.00			
		0.00		\$26,598.97

AUDITORS REPORT:

I have examined the books of the Bundaberg District Women Veterans Inc. for the year ended 31st December, 2020

I am satisfied that monies received by the Incorporated Association have been accounted for, but consistent with organisations of this nature, I have been unable to ascertain that all monies collected by the Association were accounted for. Subject to this qualification, in my opinion the Statements of Income and Expenditure and Balance Sheet are properly drawn up so as to show a true and fair view of the operations of the Incorporated Association for that year and of its financial position as at 31st December, 2020

Apart from minor items shown as Current Assets, the Incorporated Association's Assets are cash.

Ann Vautin Approved Honorary Auditor

Ann Vautin

Date 12/2/21

Budget 2021

Bundaberg District Women Veterans * Budget Prediction

Income

Members	150.00
Wellbeing Activities	9,320.00
Wellbeing Bus & Travel Hire	3,175.00
Wellbeing Reunion	800.00
<i>Blank</i>	
Commemoration Catering	
<i>Commemoration General</i>	
Grants	3,000.00
Interest	110.00
Admin Refunds	
Fundraising	800.00
Special Projects	
Sundries	
Total Income for Year	17,355.00

Expenditure

Membership Awards & Badges	50.00
Wellbeing Activities	11,450.00
Wellbeing Bus & Travel Hire	4,270.00
Wellbeing Reunion	
Wellbeing Support	
Commemoration Catering	800.00
Commemoration Costs	400.00
Donations	400.00
Fees & Insurance	2,500.00
Operating	1,000.00
Fundraising	300.00
Special Projects	200.00
Sundries	
Total Expenditure for Year	21,370.00

Budget Outcome

Income	17,355.00
Expenditure	21,370.00
Year only profit (loss)	-4,015.00

Association Life Members

1998	Lily FERGUSON
2003	Leone WILSON
2007	Elaine HOLT
2008	Jennie WHEELER
2012	Shirley WATSON
2019	Kay DEROME
2020	Jennifer WALDRON

HISTORICAL DATA



7 July 1967	Inaugural Meeting and formation of <i>Bundaberg & District Ex Servicewomen's Association</i>
18 February 1994	Incorporation under Associations' Incorporation Act as <i>Bundaberg & District Ex Servicewomen's Association Inc</i>
10 April 2015	Associate membership class created
07 February 2019	Name change registered as <i>Bundaberg District Women Veterans Inc</i>