

# 54th Annual Report for the year 2021



**ANNUAL GENERAL MEETING**

**21 March 2022**



## **Bundaberg District Women Veterans**

### **Member's Code of Conduct**

#### **Objects**

The objects of the association are—

- a) To foster and strengthen the friendship between members of the association
- b) To promote friendship and goodwill amongst current and former servicewomen generally
- c) To commemorate and preserve the history of women's service in the Australian Defence Force
- d) To foster and strengthen ties between the association and other ex-service organisations
- e) To foster camaraderie and social inclusion among members of the association
- f) To promote good mental and physical health and general wellbeing of members of the association
- g) To assist in providing welfare support to association members in need
- h) To advocate on behalf of former and current servicewomen

#### **Members of the association must:**

- treat other members and guests equally, fairly and with respect and courtesy;
- behave responsibly and ensure they conduct themselves in a manner which will not injure the reputation of the association, its events, sponsors, participants and members;
- not physically or verbally harass others;
- act honestly and in good faith at all times; abide by and uphold the constitution and code of conduct of the association; and
- report any inappropriate behaviour to the management committee.

#### **Unacceptable Behaviour**

Unacceptable behaviour is behaviour that, having regard to all the circumstances, would be offensive, belittling, abusive, or threatening to another person or adverse to morale or workplace cohesion or otherwise is not in the interest of the association. This includes harassment and bullying behaviour.

All members have a right to work for and enjoy their membership of the association without being subjected to such behaviour and are individually responsible to treat others fairly.

Members have the authority and are encouraged to step in to defuse a potential incident.

**Failure to abide by this code of conduct may result in disciplinary measures by the management committee.**

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Bundaberg District Women Veterans Inc.

## **AGENDA**

### **54<sup>th</sup> ANNUAL GENERAL MEETING**

2.00pm Monday 21 March 2022, 'The Lodge' Legacy Lodge

- 1. Opening:**
- 2. Welcome:**
- 3. Attendance:**
- 4. Apologies:**
- 5. Minutes:**
- 6. Correspondence**
- 7. Annual Reports:**
  - 1. President's Report:**
  - 2. Audited Financial Report:**
- 8. Budget:**
- 9. Election of Office Bearers:**
- 10. Appointments:**
- 11. Signatories and online banking:**
- 12. General Business:**
- 13. Notices:**
- 14. Close:**

Afternoon tea and presentation of committee badges

**Bundaberg District Women Veterans Inc**

**Management Committee**

March 2021 - March 2022



**President: Jennifer Waldron**



**Vice President:  
Angella Hillis CSC**



**Hon. Secretary  
Sonya Leijen**



**Leone Wilson OAM  
From September**



**Treasurer:  
Sharon Barsby**

**COMMITTEE:**



**Glenda Everton-Brocklesby**



**Gloria Kilpatrick**



**Kay Littler**



**Lynne Pollock**



**Leone Wilson OAM  
Mar-Sep**



**Sonya Leijen  
From Sep**



**Kate Erickson  
From Oct**

# Appointments

**Honorary Auditor** Ann Vautin, Bundaberg Tax and Accounting

**Patron** Leone Wilson OAM

## Committee appointments:

Assistant Treasurer: Kay Littler  
Assistant Secretary: Leone Wilson (to Sep)  
Chair, Finance & Audit Sub Committee: Sharon Barsby  
Chair, Strategic Planning Sub Committee: Jenny Waldron, Angella Hillis  
Chair, Policy and Procedures: Leone Wilson

## General appointments:

Activities Officer and assistant/s Jenny Waldron. Assistants: Glenda Everton-Brocklesby, Kay Littler; Bus Sub Committee - Lynne Pollock, Kay Littler, Jenny Chester; Birthday Luncheons -Jeannie Roberts; Reunion Sub Committee – all management committee plus additional interested members as required.

Awards Sub Committee Jenny Waldron, Leone Wilson, Shirley Watson. Vice President (observer).

Commemorations Officer and assistant/s Angella Hillis Assist: PA controllers – Sharon Barsby, Lynne Pollock; Leone Wilson, Jenny Chester.

Communications & Promotions Officer Leone Wilson.

Fundraising Officer and assistant/s Sharon Barsby, Kay Littler, Glenda Everton-Brocklesby, Gloria Kilpatrick, Lynne Pollock.

Grant Officers Treasurer, Assistant Treasurer, Secretary, President, Vice President.

History Manager and assistant/s Sharon Barsby. Assist: Leone Wilson (Assn history), Lynne Pollock, Jeannie Roberts.

Membership Officer Leone Wilson (assisted by Wellbeing Support Officers).

Newsletter Editor and assistant/s Leone Wilson. Assist: nil

Property Officer Lynne Pollock. Assist Jenny Chester.

Social Media Manager and assistant/s Jeannie Roberts. Assist: Jenny Waldron.

Website Manager and assistants/s Jenny Waldron. Assist: Faye Chatham.

Wellbeing Support Officers Lynne Pollock, Jenny Waldron, Shirley Watson, Leone Wilson.

**Bundaberg District Women Veterans Inc.**  
**MINUTES of 53rd ANNUAL GENERAL MEETING**  
**Monday 15 March 2021, Bundaberg RSL Veterans Support Centre**

- 1. Opening:** President Jenny Waldron declared the meeting opened at 1402 Hrs.
- 2. Welcome:** Those in attendance were welcomed and a Moment's Silence observed.
- 3. Attendance:** Service members: Sharon Barsby, Dot Carroll, Jennifer Chester, Glenda Everton-Brocklesby, Toni Grover, Angella Hillis CSC, Gloria Kilpatrick, Kay Littler, Michele Mackenzie, Shirley Parker, Lynne Pollock, Janet Rasmussen, Jeannie Roberts, Glenda Taylor, Jennifer Waldron, Shirley Watson, Leone Wilson OAM.  
Associates: Pamela McNee
- 4. Apologies:** Service members: Ethel Bourke, Jude Binder, Dannielle Brearley, Faye Chatham, Patricia Collins, Carolyn Kennedy, Annette Newsham, Olive Paterson, Sheona Webster-Gorrie.  
Associates: John Wilson OAM  
(plus additional 14 service members and 3 associates on the 2021 apology listing)  
Acceptance Moved: Dot Carroll, seconded Jeannie Roberts. CARRIED
- 5. Minutes:** Noted that the Minutes of the 52nd Annual General Meeting held 16 March 2020 were accepted as a true and correct record at the general meeting held 18 May 2020.
- 6. Correspondence:** Nil correspondence pertaining to the AGM
- 7. Annual Reports:**
- 1. President's Report:**  
President, Jennifer Waldron presented her report and moved for its acceptance. Seconded Glenda Everton-Brocklesby. CARRIED  
Jeannie Roberts congratulated the president and committee on their year. President Jenny extended this to the non-committee workers.
- 2. Audited Financial Report:**
- a. Treasurer Sharon Barsby presented the annual financial statement of income and expenditure and balance sheet for 2020 and moved they be received. Seconded Lynne Pollock. CARRIED
- b. the treasurer presented the auditor's report and moved that it be received. Seconded Michele Mackenzie. CARRIED
- c. Moved Sharon Barsby, seconded Michele Mackenzie that a vote of thanks be recorded to honorary auditor Ann Vautin. CARRIED
- 8. Budget:**
- Budget for 2021:**  
Treasurer Sharon Barsby moved for the adoption of the budget for 2021 as presented and accepted at the February Management Committee Meeting. Seconded Glenda Taylor. CARRIED
- 9. Election of Office Bearers:**  
Nominations had closed 1 March. Jenny Waldron declared all positions vacant and invited Angella Hillis to chair the election of president.

**President** **Jennifer WALDRON** unopposed

Angella congratulated Jenny and handed back the chair to the re-elected President who then announced the following members elected or re-elected unopposed:

**Vice President** **Angella HILLIS CSC**  
**Secretary** vacant – management committee to appoint at April meeting.  
**Treasurer** **Sharon BARSBY**  
**Committee Members:** **Glenda EVERTON-BROCKLESBY**  
**Gloria KILPATRICK**  
**Kay LITTLER**  
**Lynne POLLOCK**  
**Leone WILSON OAM**

## 10. Appointments:

### 1. Honorary Auditor:

Moved Dot Carroll that auditor Ann Vautin of Bundaberg Tax and Accounting be appointed. Seconded Shirley Watson. CARRIED

### 2. Patron

Recommendation from the Management Committee: Leone Wilson OAM. Moved Jenny Waldron that the recommended appointment be approved. Seconded Lynne Pollock. CARRIED

### 3. Committee appointments:

Assistant Treasurer	<i>Kay Littler</i>
Assistant Secretary	<i>Leone Wilson</i>
Minute Secretary	<i>Lynne Pollock</i>
Chair, Finance & Audit Sub Committee	<i>Sharon Barsby</i>
Chair, Strategic Planning Sub Committee	<i>Jenny Waldron &amp; Angella Hillis</i>
Chair, Policy and Procedures	<i>Angella Hillis</i>

### 4. General appointments:

Activities Officer and assistant/s	<i>Jenny Waldron. Assistants: Glenda Everton-Brocklesby, Kay Littler; Bus Sub Committee - Lynne Pollock, Kay Littler, Jenny Chester; Birthday Luncheons -Jeannie Roberts; Reunion Sub Committee – all management committee plus additional interested members as required.</i>
Awards Sub Committee	<i>Jenny Waldron, Leone Wilson, Shirley Watson. Vice President (observer).</i>
Commemorations Officer and assistant/s	<i>Angella Hillis Assist: PA controllers – Sharon Barsby, Lynne Pollock; Leone Wilson, Jenny Chester.</i>
Communications & Promotions Officer	<i>Leone Wilson.</i>
Fundraising Officer and assistant/s	<i>Sharon Barsby, Kay Littler, Glenda Everton-Brocklesby, Gloria Kilpatrick, Lynne Pollock.</i>
Grant Officers	<i>Treasurer, Assistant Treasurer, Secretary, President, Vice President.</i>
History Manager and assistant/s	<i>Sharon Barsby. Assist: Leone Wilson (Assn history), Lynne Pollock, Jeannie Roberts.</i>
Membership Officer	<i>Leone Wilson (assisted by Wellbeing Support</i>



<i>Officers).</i>	
Newsletter Editor and assistant/s	<i>Leone Wilson. Assist: nil</i>
Property Officer	<i>Lynne Pollock. Assist Jenny Chester.</i>
Social Media Manager and assistant/s	<i>Jeannie Roberts. Assist: Jenny Waldron.</i>
Website Manager and assistants/s	<i>Jenny Waldron. Assist: Faye Chatham.</i>
Wellbeing Support Officers	<i>Lynne Pollock, Jenny Waldron, Shirley Watson, Leone Wilson.</i>
Moved Dot Carroll, that the appointments for ‘Committee appointments’ and ‘General appointments’ be approved. Seconded Michele Mackenzie.	CARRIED

#### **11. Signatories and online banking:**

In accordance with by-law 4.4 association bank account/s signatories with full online access are:-

- President - *Jennifer Waldron;*
- Treasurer - *Sharon Barsby;*
- Vice President – *Angella Hillis;*
- Secretary - vacant
- Assistant Secretary - *Leone Wilson;*
- Assistant Treasurer – *Kay Littler*

Moved Lynne Pollock that former vice president Kay Derome be removed and that new vice president Angella Hillis be added as a signatory to association accounts and that with this amendment, the signatories to association bank accounts Westpac Community Solutions BSB 034122 A/c 637419 and Term Deposit BSB 034122 A/c 718921 with full online access are: Sharon Barsby, Angella Hillis, Kay Littler, Jennifer Waldron and Leone Wilson. Seconded Shirley Watson. CARRIED

#### **12. General Business:**

No general business had been received at the date the agenda closed, 15 February

#### **13. Notices:**

- a. Association governance documents:
    - by-laws, constitution – available on the website or from assistant secretary;
    - constitution – available on the website or from assistant secretary; and insurances:
    - Public liability insurance – 2021 Certificate of Currency for 24 Feb2021-24Feb2022, Policy (Miramar) -132848-Q. A copy is available from the assistant secretary.
    - Voluntary Workers, certificate of insurance Policy (Dual) PVW/0/242947/19/K3, 20Aug2020-20Aug2021. A copy is available from the assistant secretary.
  - b. ANZAC Girls & Salute to Servicewomen – RSVP 6 Apr \$25/\$30.
  - c. Anzac March – names for covid reporting to by 9 April.
  - d. Anzac War Nurses- volunteers required by April meeting
  - e. Rats of Tobruk service 0930 11 April. Leone Wilson will represent. Others wishing to attend are to notify the assistant secretary for RSVP requirements.
  - f. Mulgrave Masonic Lodge evening of 24 April (subject to invitation) Shirley Watson, Olive Paterson.
  - g. Chests Out – members advised that the next issue may be late.
  - h. Dress Hat – sample of optional hat and free hat band was shown to members and ‘wearing of hat’ options explained.
- General meeting – next GM will be Monday 19 April

#### **14. Close:** The chairman declared the meeting closed at 1430

# President's Report

## for the year 2021

This is the 54<sup>th</sup> President's Report to be presented for our Association, for what has been a busy and at times challenging year for all of us.

With the support of Bundaberg Legacy we now have our very own meeting/activities facility, complete with toilets and small kitchen. A willing group of cleaners gave the place a thorough clean and we had our first meeting at 'The Lodge' in August 2020.

Secretary, Leone Wilson OAM provided information regarding membership, wellbeing support program, newsletters, meetings and general association matters, Treasurer Sharon Barsby prepared the Financial Reports and Angella Hillis CSC provided the commemorations report.

I welcome any feedback regarding both the format and content of the Annual Report and your comments can be passed to the Secretary.

### 2021 Key Achievements



#### Management & Operations:

- We moved into our own meeting/activities facility at 'Legacy Lodge', 4 Glasgow Street, Svensson Heights.
- Chairs, projector, screen/whiteboard, printer, laptops purchased
- Association Committee Boards relocated to Lodge



#### Wellbeing:

- Veterans Health Week activities were conducted
- Small 'self-serve' Library established at The Lodge for members





# STRATEGIC PLANNING

## Strategic Plan 2025

The full plan can be viewed on our website. The Infographic Timeline of the Strategic Plan 2025, including 2021 achievements is below:



### 2022 – Yearly Plan: What we aim to achieve:

BUNDABERG DISTRICT WOMEN VETERANS - YEARLY PLAN – 2022	
<b>VISION</b>	BDWV is an association of volunteer women veterans sharing the bond of military service, enhancing the reputation of all who served, valued by its members and recognised by the community.
<b>MISSION</b>	<b>To provide friendship, social inclusion, communication, camaraderie and representation for women veterans, while honouring their service.</b>
<b>OBJECTIVES</b>	<ol style="list-style-type: none"> <li>1. Deliver a stimulating calendar of events that fulfils our Mission and supports our Strategic Plan</li> <li>2. Provide a wellbeing support programme focused on friendship between members</li> <li>3. Continue current operations and planning to secure relevance and viability of the association</li> <li>4. Conduct the Association's 55<sup>th</sup> Anniversary Reunion in July 2022</li> <li>5. Commemorate the 75<sup>th</sup> Anniversary of Australian Peacekeeping</li> <li>6. Deliver Vietnam and Peacekeeping plaques at War Nurses during Reunion in July 2022</li> <li>7. Publish association's history and member's stories 2017 -2022</li> <li>8. Research eligibility for future contemporary plaques for War Nurses</li> </ol>
<b>KEY STRATEGIES</b>	<ol style="list-style-type: none"> <li>1.1 Continue to incorporate wellbeing activities, including a variety of bus trips, into the CoE</li> <li>1.2 Continue to assess possible activities for working members</li> <li>2.1 Appoint a Wellbeing Officer to coordinate the work of Wellbeing Support Officers</li> <li>2.2 Seek more volunteers to be Wellbeing Support Officers</li> <li>3.1 Implement Succession Plan</li> <li>3.2 Review Strategic Plan at least annually</li> <li>3.3 Seek grant funding opportunities IAW CoE, Yearly Plan and Strategic Plan</li> <li>3.4 Promote the association to enhance awareness among veteran community</li> <li>3.5 Association represented at Bundaberg ESO and community initiatives/gatherings</li> <li>4.1 Deliver the 55th Reunion Programme of Events</li> <li>5.1 Mark the 75<sup>th</sup> Anniversary of Australian Peacekeeping and 60<sup>th</sup> Anniversary Vietnam</li> <li>6.1 Install Vietnam &amp; Peacekeeping commemorative plaques at War Nurses Memorial</li> <li>7.1 Record association's history and member's stories of service years</li> <li>7.2 Publish <i>Mothers, Daughters, Wives Vol 2 for official launch Jul 2022</i></li> <li>8.1 Commence researching eligibility for future contemporary plaques for war nurses</li> </ol>

At the end of 2021 Service membership stood at 60 compared to 65 the previous year. We had no members deceased. There were no new members totalled ten. Three 2020 members did not renew, plus three were deceased.

Associate members totalled 14, one deceased. Six of these are FoEs and three are over eighty, including the deceased.

Total membership stood at 74. Membership breakdown for 2021:

Service	Number
Navy	14
Army	21
Air Force	23
Land Army	2
<b>TOTAL</b>	<b>60</b>

Era	Number
WW II	7
Post War Women's Services Only	22
Contemporary	31

International	
Country & Service	Number
NZ Army	1
USA Air Force	1
UK Land Army	1

Associates	Numbers
Associates	6
Over Eighty	3
FOE Status	6
<b>TOTAL</b>	<b>14</b>

Vale				
Date Dec	Name	Service Details	Association Details	Associate Details
30 Sep	Elaine Matthews		Joined May 2015	Over 80 status
<b>TOTAL</b>		<b>Service: 0</b>		<b>Associate: 1</b>

## Awards

Awards for 2021: No awards were presented.

Service Members	Name
n/a	

## Meetings

We held eight ordinary general meetings and an AGM, with an average attendance of 18 members. (17 Service Members and 1 Associate Member per meeting).

Ten management committee meetings were held during the year.

## Newsletters



11 full-colour issues of our newsletter "Chests Out" were produced by Leone Wilson OAM and distributed electronically. Hard copies for non-computerised members were printed at the Bundaberg RSL Sub Branch. The newsletters continue to entertain and inform members and readers, as well as record our history. They are circulated electronically to other women veterans' associations for further distribution by their respective secretaries and include an invitation to their members to participate in our activities.

The importance of our newsletters in keeping members who are not able to attend meetings or activities, connected with our association and fellow women veterans, is not to be underestimated. It assists to ensure that these members know that they are valued within the association.

## Sub Branch Support

Bundaberg RSL Sub Branch continued to provide support to our association by assisting with printing of minutes, our newsletters and programs of our commemorative services on their colour photocopier. and general administrative items such as processing police checks. With our procurement of a computer printer, we have been able to undertake some of these tasks

From January through to July, we greatly appreciated being able to hold our meetings and other activities at the Veterans Support Centre, a Sub Branch facility, at no cost. From August we moved our activities to our leased facility at Legacy Lodge.

## Bundaberg Legacy Support

Bundaberg Legacy owner of Legacy Lodge, including the common room which we now occupy and have dubbed 'The Lodge', have supported us beyond the lease arrangements by favourably considering several requests we have made as part of our settling in. We thank Legacy for their generosity of spirit and their practical assistance mostly provided by their secretary Rudy Valzan. Our thanks extend through Legacy to the fellow residents of Legacy Lodge.

## Website & Facebook Page

Members are encouraged to make use of the resources and information available on the website which is a great way to check out the upcoming events at a glance. The calendar is on the home page:  
<https://www.bundywomenveterans.org.au>

Jeannie Roberts updated our Facebook page and managed our social media presence for 2021.

Thanks to Pauline Bos who continues to provide hosting services for our website free of charge.

## Donations

The Association made the following donations:

Recipients	Amount
Aaron Hunter (Bugler)	\$50.00
Bundaberg Caledonian Pipe Band	\$50.00
Bundaberg Salvation Army	\$0.00
TS Bundaberg Cadets	\$100.00
Bundaberg Legacy	\$200.00
<b>TOTAL</b>	<b>\$400.00</b>

Donations received

Donors	Amount
Tom Smith MP (History)	\$80.00
Bundaberg Services Club (Chairs of Lodge)	\$1,000.00
Elaine Matthews (Reunion)	\$50.00
Angella Hillis (History)	\$200.00
<b>TOTAL</b>	<b>\$,1330.00</b>



## Fundraising

Members assisted with the Super Saturday Raffles at the Bundaberg Services Club during the months of January and August. This continues to be a major contributor to our fundraising efforts.

Raffles were arranged by Treasurer Sharon Barsby for meetings and luncheons, and I thank those assisting in selling of tickets etc, those generous members who kindly donated prizes and members and friends who continue to support our raffles by purchasing tickets.

<b>Fundraising Breakdown</b>		
<b>Activity</b>	<b>Amount</b>	<b>Supporting</b>
Super Saturday Raffles	\$800.00	Reunion/Special Projects Wellbeing Wellbeing Reunion/Special Projects Lodge costs
Meeting Raffles/Stock sales	\$749.95	
Luncheons etc Raffles	\$715.20	
VP75 Port & Book Sales	\$266.00	
Legacy Hat	\$98.80	
LESS costs of fundraising	-\$630.76	
<b>TOTAL</b>	<b>\$1,999.19</b>	

*Note: Total Fundraising and Donations for the year is \$2728.93 with funds being allocated to both Fundraising and Special Projects within our Financial Accounts*

## Grants

We received the following grant funding:

<b>Source/Provider</b>	<b>\$ Amt Sought/eligible expenditure</b>	<b>\$ Received</b>	<b>Purpose/Comments</b>
DVA-V&C Grant	\$5,600	\$5,600	Join-In and Thrive Activities Program
Qld CGBF Grant	5,600	5,600	Printer, laptop, projector & screen
DVA-VHW Grant	\$720	\$720	VHW activities
<b>TOTAL RECEIVED</b>		<b>\$11,920</b>	

The following grant applications were submitted, with assessment due in the first half of 2022:

<b>Source/Provider</b>	<b>\$ Amt sought/eligible expenditure</b>	<b>Purpose/Comments</b>
ADT (COVID Ceremonial)	\$5,715.38	VP75 Commemorations (for FY 2020)
ADT (normal)	\$6,480.80	Wellbeing and Operation Costs (for FY 2020)
DVA- STS Grant	\$5,000.00	Reunion 2022 Service
<b>TOTAL</b>	<b>\$17,196.18</b>	





## Commemorations

2021 started off with a bang as we planned events within our new normal, living with COVID. While this year's COVID restrictions were a little more relaxed than 2020, planning for any commemorative events in 2021 still required contingency plans just in case we once again went into short notice lockdowns or reduced capacity attendance.

Overall, we achieved what we planned and had good attendance at each event.

### **ANZAC GIRLS SALUTE TO SERVICEWOMEN 23 APRIL 2021**

#### **Quiet Moment at Lions Remembrance Park**

Our annual Quiet Moment at Lions Remembrance Park was well attended with a posy laid on behalf of the association by Shirley Watson. Our Patron, Leone Wilson, OAM read the Roll Call of those ladies who have passed since 2019 and we were joined by Alan Adams, husband of Beryl, who had recently passed away.

Attendance at this event was boosted by approximately 20 from the Carinbundi special needs group who were there to lay a wreath they had made at the central plinth. President Jenny invited them to join us and she quickly included their wreath laying in our tribute.

#### **Anzac Girls Luncheon**

The Anzac Girls Luncheon held at the Railway Hotel (the new Spotted Dog) was well attended and the displays depicting the 70<sup>th</sup> anniversary of the post war servicewomen were a delight for all to see. The year's theme was the Post War Women's Services.

President Jenny sounded the 10 minute warning by playing *Soldiers of the Queen* and commenced proceedings with a musical tribute from the Australian Army Band and a slideshow by the Elements Art production of Mother, Daughter, Wife from our Salute to Servicewomen event in 2017.

President Jenny's address provided some history on the granting of 'Royal' in the title and on the leadership and courage of the earlier servicewomen who gained significant changes in women's employment and conditions of service.

### **ANZAC DAY**

Sonya Leijen represented the association at the Bundaberg Special School Anzac Service on Friday, 23 April 2021.

#### **Dawn Service Bundaberg Cenotaph**

Angella Hillis, CSC attended this service and laid a wreath on behalf of the association. The Dawn Service was followed by a Gunfire Breakfast hosted by the Bundaberg RSL Sub Branch at the Services Club which was well attended by a number of our members.

#### **Parade and Civic Service**

We had 12 ladies marching in the parade and were ably led by Sienna Clarke carrying the placard and Captain Nicole Blackley, RAANC and her daughter, Aimee, carrying the Association banner. It was wonderful to be able to march again this year and the Bundaberg crowd were very appreciative of all groups marching. Those ladies required for setup at War Nurses broke away from the parade as it entered Anzac Park, while the remainder attended the Civic Service.

### **War Nurses**

This year we did not hold a banner parade and pre-placed banners (War Nurses, BDWV, and WWII) on easels behind the memorial. This worked well as it meant our members could circulate for meet and greet as guests arrived. We will have to ensure though that the easels are better secured against winds in the future.

We had a little cloud cover and the trees are now big enough to provide some shade, so we did not erect the gazebos. 28 chairs were placed on either side of the memorial and tables provided at entry points for hand sanitiser and programs.

It was wonderful to have TS Bundaberg Naval Cadets back to support us with a Catafalque Party. They did a terrific job, thanks to their Instructors being with them. President Jenny as MC, along with our members: Janet Rasmussen who delivered the Ode and Glenda Taylor who delivered the Prayer for Nurses; represented us well.

We were supported by the Piper from the Bundaberg Caledonian Pipe Band and Aaron Hunter, Bugler. Sienna Clark, student at St Luke's Anglican School called the Honour Roll of Bundaberg district nurses who paid the supreme sacrifice in war. Captain Nicole Blackley, RAANC delivered a thought provoking address on the qualities of our nurses and why they serve.

Approximately 80 guests attended this service and 13 wreaths/tributes were laid. Official guests included: The Honourable Keith Pitt, MP (Minister for Resources, Water and Northern Australia and the Federal Member for Hinkler); Tom Smith (the State Member for Bundaberg); and Mayor Jack Dempsey (on behalf of the residents of Bundaberg region).

### **Other Services**

Representatives of our association laid a wreath at the services at Moore Park (Gloria Kilpatrick) and Burnett Heads (Leone Wilson, OAM).

### **RSL Anzac Day Luncheon**

10 members of the association attended the RSL luncheon at the Bundaberg Services Club.

### **Vietnam Veterans Day**

Olive Paterson represented the association and laid a wreath on our behalf at Vietnam Veterans Day service held at the Bundaberg Defence Veterans Drop-in Centre.

### **Remembrance Day**

The Association was represented by Dot Carroll who laid a wreath at the Remembrance Day service held in Anzac Park and our Patron Leone Wilson, OAM represented us in Burnett Heads.

### **Centenary of RAAF**

The RAAF Association Bundaberg celebrated both 80 years of the formation of RAAF Station Bundaberg and the Centenary of RAAF, which included a Service and Luncheon on 17 October 2021. Lynne Pollock and Kay Littler represented our association.

## Wellbeing Activities



3 x Bus Trips

3 x Official Luncheons



- 12 x Cuppa Chats
- 12 x Ten Pin Bowling
- 09 x Super Saturdays
- 01 x mystery car rally and picnic
- 02 x Veteran Health Week events



### Annual Activities Report for 2021

**Feb Bus Trip** 15 travellers enjoyed a day at the Flying High Bird Park followed by wine tasting and lunch at Vintner's Secret Vineyard. Thanks to Lynne Pollock for arranging the day and making sure we complied with the Covid restrictions that made such planning a challenge for everyone involved.

Subsidy: \$260

**Anzac Lunch** 22 enjoyed a beautiful lunch in the Railway Hotel. See Commemorations Report for full details.

Subsidy \$177

**Jun Bus Trip** We had a couple of late cancellations and Shirley Watson replaced Jeannie Roberts on the annual overnighter to the Sunshine Coast with 19 folk on the coach. We rode the Rattler, had a delightful lunch at the Click Clack Café as we watched the Rattler 'turn around' and enjoyed the line-up of vintage cars on display.

A visit to the Ginger Factory included a yummy afternoon tea of ginger jam on a fresh scone after we toured the factory. To end our busy day we headed to the Mooloolaba wharf to board our dinner cruise, which we all enjoyed immensely. We stayed at the Ramada Marcoola and headed across the road in the morning for a lovely breakfast at the Grilled Gecko Café. The usual wonderful lunch was put on by the women of the Sunshine Coast at Maroochy RSL Club and we rested our weary eyes on the way home to Bundy to round off another great overnight get away.

Subsidy \$1,140

**July Lunch** 44 arrived at the Rowers with their best Hawaiian gear on and were treated to a lovely meal and fun and entertainment provided by Navy Plus all arranged by Jeannie Roberts and her helpers. We had a group from the Sunshine Coast as well as our usual group from Hervey Bay plus Tom Smith MP attending.

Subsidy \$100

**Sep Car Rally** 15 intrepid ralliers took on Glenda Everton-Brocklesby’s Navy inspired Clues to arrive at Riverview for lunch well most arrived in time for lunch; one lot like to enjoy a later picnic lunch! Despite strong winds we feasted on a spread fit for kings thanks to the generosity of Glenda. This was a fundraiser for 2022 Reunion events and thanks to all who participated and supported the Rally, it was a lovely outing.

Thanks to Glenda EB who provided a full picnic lunch spread free to the Association: a generous donation of her time and money – very much appreciated by all of us.

Subsidy \$40

**Oct Bus Trip** 14 members did our annual trip to Hervey Bay luncheon and had an eventful day with the coach breaking down in the middle of nowhere along the highway south of Childers. After a few hours seeking some shade a replacement vehicle arrived to transport us back to Bundy, safe but late.

Subsidy \$660

**Veterans Health Week** We held two activities: A morning of indoor fun and games at Bundy Bowl arranged by Pamela and an informative and informal talk over a subway lunch at the Lodge with Dr Mo. There was no charge for these activities.

Subsidy \$750

**Nov Lunch** We had another wonderful Christmas lunch at Rowers, albeit with no ‘Jeannie inspired’ entertainment. 25 of us all sat at one long table that seemed to suit the quieter style of this year’s luncheon well.

Subsidy \$172

**10 Pin Bowling** Ten-pin bowling mornings were held monthly and have proved to be very popular throughout the year. Thank you to Pamela McNee for coordinating this activity.

Subsidy \$500

**Cuppa Chats/Meetings** 12 Cuppa Chats and 9 meetings were held with association providing refreshments which were supplemented by generous members bringing delightful goodies to eat.

Subsidy \$200

**Bus Trip Work** Much time- consuming work has been undertaken by Lynne Pollock, myself, Sharon Barsby with help from the sub-committee, in providing the trips for 2021 and the extensive planning work for the 8 Day Trip in 2022. Thank you all.

**Subsidies**

The Association provided \$3,999 in subsidies to members and guests during the year with members receiving \$191 in subsidies for the year. Breakdown of subsidy:

<b>Total Subsidy</b>	<b>\$3,999</b>
Grants Subsidy	\$2,320
Association Subsidy	\$1,679

## Wellbeing Support Program

“Wellbeing” is the experience of health, happiness, and prosperity. It includes having good mental health, high life satisfaction, a sense of meaning or purpose, and the ability to manage stress. Wellbeing is something sought by just about everyone because it includes so many positive things; feeling happy, healthy, socially connected, and purposeful. To develop genuine wellbeing support, we continue building our social skills, like gratitude, kindness, and communication. Social skills make it easier to have positive interactions with others, helping others to feel less lonely, angry, or disconnected. This interaction develops social wellbeing with the intent to feel more meaningfully connected to others.

The wellbeing team consisting of a membership officer and four wellbeing support officers who undertake the bulk of wellbeing work which is regularly reported to committee meetings.

The Wellbeing Team for 2021 was: Leone Wilson OAM-Membership Officer (MO). Lynne Pollock, Jenny Waldron, Shirley Watson and Leone Wilson OAM– Wellbeing Support Officers (WSO).

As secretary, Leone was a central contact for the association and able to identify many of the wellbeing needs, calling on a WSO as required. The easing of Covid-19 lockdown and restrictions that were present in 2020 meant more personal contacts were made with members both individually and in groups. This resulted in a reduction of phone and email/text contacts by the MO. Throughout the year, the members of the wellbeing team continued to provide direct and in-direct support to members.

In September 2021, Ula Agnew became the association’s first centenarian. Ula is a resident of a nursing home who is regularly visited by WSO Shirley Watson and for the occasion of her 100<sup>th</sup> birthday, Shirley presented Ula with a special copy of Ula’s WWII army service history, plus additional copies for her family. The history was an extract from the association’s *Mothers Daughters Wives – Volume Two – Stories of Bundaberg District Women Veterans* currently being compiled.

As well as individual contacts, electronic alerts and reminders were forwarded regularly to around 75% of our membership representing all of those who are ably active. News and encouragement is also communicated via the newsletter *Chests Out* received by all members and interested persons..

During 2021 several additional members volunteered to undertake one or more wellbeing activities. The work of the team and volunteers had and continues to have, a positive and direct effect on those they engage with. Their efforts are greatly appreciated by us all. General ‘mate to mate’ support continues within the association by all members.

**Wellbeing Support** – Frequent contact and /or engagement with our members throughout the year has been achieved through various forms of direct and in-direct contact such as home visits, phone or e-mail contacts made to members by the wellbeing officer’s team. The table below details the form/s and frequency of various wellbeing support conducted:

2021	
<u>Form of contact</u>	<u>Frequency of contact</u>
By Phone	37
By Email	121
In-Person	43
By Home Visit	27
By Hospital Visit	2
By Nursing Home Visit	12

**ATDP Trained Members** – the association benefits greatly from having two members qualified through the Advocacy Training Development Program who are operating under the auspices of another ESO. One of these members is serving on the committee and is available to provide good guidance on wellbeing issues to the committee.

**Wellbeing Activities** – We held bus trips, luncheons, morning teas, ten-pin bowling and conducted two activities during Veterans Health Week (VHW).

Veterans Health Week activities were assisted by a funding contribution from a Department of Veterans affairs VHW grant.

The first Veterans Health Week activity was held at Bundaberg Bowl and Leisure Centre with the main focus being ten pin bowling.; Additional activities included mini golf, dodge-em fun plus some social time over lunch.

The second Veterans health week activity was held in our meeting facility where Chiropractor Mohamed Hussein (Dr Mo), spoke to members on physical wellbeing and answered their many questions over an informal light lunch.



**Commemorative Activities and Wellbeing** – Our program of commemorative events provided members with a sense of pride and an opportunity for reflection. They were able to gain pride in themselves, and for their fellow service women and men whilst honouring all who have served including members who are no longer with us.

## Volunteer Hours 2021

### Wellbeing Activities

ANNUAL VOLUNTEER STATISTICS - WELLBEING ACTIVITIES						
Activity Type	No of Activities	No of Volunteers	Members Assisted	Kilometres travelled	No of Hours	Voluntary Value \$*
By Phone	220	30	220	n/a	200	2000.00
By Email/Text	450	220	606	n/a	360	3600.00
By Personal Contact	200	118	200	120	80	800.00
By Home Visit	27	8	23	229	19.25	192.50
By Hospital Visit	2	2	2	24	2	20.00
By Nursing Home visit	12	12	35	85	13	130.00
Funerals	2	8	2	162	23.5	235.00
Veterans Health Week	8	7	20	216	16	160.00
Wellbeing Meetings	0	0	0	0	0	0.00
Wellbeing Training	0	0	0	0	0	0.00
Bus Trips	9	20	120	630	240	2400.00
Luncheons	6	12	65	170	38	38.00
Cuppa Chat	12	36	93	1992	72	720.00
Ten Pin Bowls	11	11	90	360	22	220.00
Other-Car Rally Picnic	1	2	17	205	31	310.00
Super Sat	9	36	90	1575	54	540.00
Wellbeing Admin	17	15	7	22	28	280.00
Newsletter	11	11	825	396	266	2660.00
<b>TOTALS</b>	<b>319</b>	<b>187</b>	<b>1795</b>	<b>6292</b>	<b>761.5</b>	<b>7615.00</b>

\*\$10 per hour

### Commemorative & Patriotic Activities

Activity Type	No of Volunteers	Kilometres travelled	No of Hours	Voluntary Value \$ *
Salute to S'women tribute	3	170	4	40.00
Salute to S'women luncheon	5	0	13	130.00
Remembrance Day	2	55	6	60.00
Rats of Tobruk	0	0	0	0
Vietnam Veteran's Day	1	20	2	20.00
RAAF	2	40	6	60.00
Other	0	0	0	0
<b>TOTALS</b>	<b>13</b>	<b>285</b>	<b>310</b>	<b>\$ 310.00</b>

The Management Committee's voluntary work in conducting the business of the Association is not included in the above tables, and I thank them for their tireless work and their contribution. Many volunteer hours have been 'clocked up' by committee members during 2021.

## President's Thank You

I wish to thank the members of the Management Committee for their support and commitment during what has been another busy and at times challenging year, and also those members who had appointments that are a vital part of delivering of our calendar of events, both social/wellbeing and commemorative.

There are also many members who undertake tasks in support of association activities when volunteers are called for and along with all the members who turn up for meetings, I thank all of them sincerely for their work and efforts. Frankly, we would be in a pickle without your helping hands.

Without active members and members willing to serve on the committee our association may well stagnate or even wither away. Your continued support at meetings, activities and 'generally' is key to our continued success as we work together to remain relevant to our current member's needs and to be of interest to the younger cohort of women veterans.

We have many members who are now restricted to their home but remain connected by our newsletters, phone calls and electronic contact between members, and we value their continued membership highly.

It is hoped that a changing of the guard will continue over the next few years and I would urge you to please consider taking on an executive committee role or serving on the management committee. We need you!

Lynne Pollock and Glenda Everton-Brocklesby are standing down this year, and I thank them for their work and support whilst serving on the management committee.

It has been my privilege to once again represent the Bundaberg District Women Veterans Inc as President in 2021.

*Jennifer Waldron*

President

21<sup>st</sup> March 2022



# Financial statements


## Statement of Income & Expenditure for the year ending 31 Dec 2021


BUNDABERG DISTRICT WOMEN VETERANS INC

ANNUAL FINANCIAL REPORT page 1 of 2  
For Year ended 31st December 2021

### STATEMENT OF INCOME & EXPENDITURE 2021

Cashbook balance as at 1st January		21,161.03
<b>Income</b>		
Members Subscriptions	305.00	
Wellbeing Activities	12,118.87	
Wellbeing Bus & Travel Hire A/c	4,465.00	
Wellbeing Reunion	1,640.00	
Donations	98.80	
Commemoration Catering	0.00	
Commemoration General	0.00	
Grants	11,920.00	
Interest	30.00	
Refunds	0.00	
Fundraising	1,499.15	
Special Projects	632.00	
Sundries	1,000.00	
<b>Total Income for Year</b>	<b>33,708.82</b>	
Sub Total		<b>54,869.85</b>
<b>Expenditure</b>		
Membership Awards & Badges	0.00	
Wellbeing Activities	13,097.13	
Wellbeing Bus & Travel Hire A/c	7,174.00	
Wellbeing Reunion	270.98	
Wellbeing Support	37.90	
Commemoration Catering	100.00	
Commemoration Costs	773.98	
Donations	0.00	
Fees & Insurance	2,847.60	
Operating	7,741.07	
Fundraising	630.76	
Special Projects	99.00	
Sundries	779.60	
<b>Total Expenditure for Year</b>	<b>33,552.02</b>	
<b>CASHBOOK BALANCE @ 31 DEC</b>	<b>\$21,317.83</b>	<b>\$ 21,317.83</b>
Excess Income over Expenditure	156.80	

  
Jennifer Waldron 24/1/2022  
President

  
Sharon Barsby 24 JAN 22  
Treasurer

# Reconciliation, Balance Sheet & Auditor's Report for year ending 31 Dec 2020

## BUNDABERG DISTRICT WOMEN VETERANS INC

### ANNUAL FINANCIAL REPORT Page 2 of 2 For Year ended 31st December 2021

#### Reconciliation Statement 31 December 2021

Westpac Community Solutions Cheque Account				
Balance 1.1.2021	21,161.03			
Deposits	33,708.82			
	54,869.85			
Withdrawals	33,552.02			
Bank Balance 31.12.2021	21,317.83			<b>\$21,317.83</b>
Unpresented cheques		0.00		
Agrees with cashbook			\$21,317.83	
Westpac Term Deposit Account				
Balance 1.1.2021	5,000.00			
Interest/Deposits	0.00			
Withdrawals	0.00			
Balance 31.12.2021	5,000.00		\$5,000.00	<b>\$5,000.00</b>
Term 24 Months @ 0.6% to 2022				
Stock on Hand				
Membership items	number held	cost value		
Membership Badges	15	11.82	177.30	
Merchandise:				
Port	5	11.50	57.50	
				<b>\$234.80</b>

#### BALANCE SHEET


ASSETS				
Cash at bank	21,317.83			
Investment	5,000.00			
Saleable Stock	234.80			
Sundry Debtors	0.00	26,552.63		
LIABILITIES				
	0.00			
		0.00		<b><u>\$26,552.63</u></b>

#### AUDITORS REPORT

I have examined the books of the Bundaberg District Women Veterans Inc. for the year ended 31st December, 2021

I am satisfied that monies received by the Incorporated Association have been accounted for, but consistent with organisations of this nature, I have been unable to ascertain that all monies collected by the Association were accounted for. Subject to this qualification, in my opinion the Statements of Income and Expenditure and Balance Sheet are properly drawn up so as to show a true and fair view of the operations of the Incorporated Association for that year and of its financial position as at 31st December, 2021

Apart from minor items shown as Current Assets, the Incorporated Association's Assets are cash.

 Approved Honorary Auditor

**Ann Vautin**

Date...15/12/22...

# Budget 2022

## Bundaberg District Women Veterans \* Budget Prediction

### Income

Members	200.00	
Wellbeing Activities	28,800.00	
Wellbeing Bus & Travel Hire	6700.00	
Wellbeing Reunion	5100.00	
Donations ( <i>Legacy Hat</i> )	120.00	
Commemoration Catering	400.00	Anzac Girls Lunch
<i>Commemoration General</i>	.00	
Grants	13,000.00	ADT, STS
Interest	15.00	
Admin Refunds	.00	
Fundraising	1700.00	Super Sat,
Special Projects	1100.00	Book sales
Sundries	.00	
<b>Total Income for Year</b>	<b>57,135.00</b>	

### Expenditure

Membership Awards & Badges	.00	
Wellbeing Activities	32,000.00	
Wellbeing Bus & Travel Hire	10,700.00	
Wellbeing Reunion	7400.00	
Wellbeing Support	100.00	
Commemoration Catering	1200.00	Anzac Girls, Reunion M/T
Commemoration Costs	5200.00	Anzac, Reunion Serv, Remb Day
Donations	.00	
Fees & Insurance	3000.00	
Operating	2500.00	
Fundraising	800.00	
Special Projects	1500.00	Books
Sundries		
<b>Total Expenditure for Year</b>	<b>59,900.00</b>	

### Budget Outcome

Income	57,135.00
Expenditure	64,400.00
Year only profit (loss)	<b>-7,265.00</b>

## Association Life Members

1998	Lily FERGUSON
2003	Leone WILSON
2007	Elaine HOLT
2008	Jennie WHEELER
2012	Shirley WATSON
2019	Kay DEROME
2020	Jennifer WALDRON

### HISTORICAL DATA



First Anzac Day 1968



First meeting at the Lodge 2021

7 July 1967	Inaugural Meeting and formation of <i>Bundaberg &amp; District Ex Servicewomen's Association</i>
18 February 1994	Incorporation under Associations' Incorporation Act as <i>Bundaberg &amp; District Ex Servicewomen's Association Inc</i>
10 April 2015	Associate membership class created
07 February 2019	Name change registered as <i>Bundaberg District Women Veterans Inc</i>
16 August 2021	First meeting held at our own leased facility, the Lodge.