

56th Annual Report for the year 2023



56th ANNUAL GENERAL MEETING

18 March 2024



Bundaberg District Women Veterans

Member's Code of Conduct

Objects

The objects of the association are—

- a) To foster and strengthen the friendship between members of the association
- b) To promote friendship and goodwill amongst current and former servicewomen generally
- c) To commemorate and preserve the history of women's service in the Australian Defence Force
- d) To foster and strengthen ties between the association and other ex-service organisations
- e) To foster camaraderie and social inclusion among members of the association
- f) To promote good mental and physical health and general wellbeing of members of the association
- g) To assist in providing welfare support to association members in need
- h) To advocate on behalf of former and current servicewomen

Members of the association must:

- treat other members and guests equally, fairly and with respect and courtesy;
- behave responsibly and ensure they conduct themselves in a manner which will not injure the reputation of the association, its events, sponsors, participants and members;
- not physically or verbally harass others;
- act honestly and in good faith at all times; abide by and uphold the constitution and code of conduct of the association; and
- report any inappropriate behaviour to the management committee.

Unacceptable Behaviour

Unacceptable behaviour is behaviour that, having regard to all the circumstances, would be offensive, belittling, abusive, or threatening to another person or adverse to morale or workplace cohesion or otherwise is not in the interest of the association. This includes harassment and bullying behaviour.

All members have a right to work for and enjoy their membership of the association without being subjected to such behaviour and are individually responsible to treat others fairly.

Members have the authority and are encouraged to step in to defuse a potential incident.

Failure to abide by this code of conduct may result in disciplinary measures by the management committee.

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Bundaberg District Women Veterans Inc.

AGENDA

56th ANNUAL GENERAL MEETING

2.00pm Monday 19 March 2024, 'The Lodge' Legacy Lodge

- 1. Opening:**
- 2. Welcome:**
- 3. Attendance:**
- 4. Apologies:**
- 5. Minutes:**
- 6. Correspondence**
- 7. Annual Reports:**
 - 1. President's Report:**
 - 2. Treasurer's Report**
 - 3. Financial Report:**
- 8. Budget:**
- 9. Election of Office Bearers:**
- 10. Appointments:**
- 11. Signatories and online banking:**
- 12. General Business:**
- 13. Notices:**
- 14. Close:**

Afternoon tea and presentation of committee badges

Bundaberg District Women Veterans Inc

Management Committee

March 2023 - March 2024



PRESIDENT: Jennifer Waldron



VICE PRESIDENT: Glenda Everton-Brocklesby



SECRETARY: Ethel Bourke



TREASURER: Sharon Barsby

COMMITTEE



Angella Hillis CSC



Kay Littler



Sheryl Parker



Lynne Pollock



Annette Newsham



Leone Wilson OAM

Appointments

March 2023 – March 2024

Patron

Leone Wilson OAM

Committee appointments:

Assistant Treasurer:	<i>Kay Littler</i>
Assistant Secretary:	<i>Leone Wilson OAM</i>
Chair, Finance & Audit Sub Committee:	<i>Sharon Barsby</i>
Chair, Strategic Planning Sub Committee:	<i>Angella Hillis CSC</i>
Chair, Policy and Procedures:	<i>Jennifer Waldron, Leone Wilson OAM</i>

General appointments:

Activities Officer and assistant/s	<i>Glenda Everton-Brocklesby Assist Gloria Kilpatrick, Glenda Taylor, Dorothy Carroll</i>
Awards Sub Committee	<i>Jennifer Waldron, Glenda Everton-Brocklesby, Leone Wilson OAM, Shirley Watson</i>
Commemorations Officer and assistant/s	<i>Angella Hillis CSC Assist: Shirley Parker</i>
Communications & Promotions Officer	<i>Ethel Bourke, Leone Wilson OAM</i>
Financial Auditor (internal)	<i>Kay Littler</i>
Fundraising Officer and assistant/s	<i>Sharon Barsby, Kay Littler</i>
Grant Officers	<i>Jennifer Waldron, Glenda Everton-Brocklesby, Ethel Bourke, Kay Littler and Sharon Barsby (Anzac Day Trust)</i>
History Manager and assistant/s	<i>Leone Wilson OAM</i>
Librarians	<i>Annette Newsham, Dorothy Carroll</i>
Lodge/Legacy liaison Officers	<i>Angella Hillis CSC, Lynne Pollock</i>
Newsletter Editor and assistant/s	<i>Leone Wilson OAM Assist M. Jeannie Roberts</i>
Outback & Ocean extended trip	<i>Jennifer Waldron, Lorraine Houlihan</i>
Property Officer	<i>Lynne Pollock Assist Sharon Barsby.</i>
Social Media Manager and assistant/s	<i>M. Jeannie Roberts Assist: Jennifer Waldron</i>
Website Manager and assistants/s	<i>Jennifer Waldron Assist: Faye Chatham.</i>
Wellbeing Officer	<i>Leone Wilson OAM</i>
Wellbeing Support Officers	<i>Ethel Bourke, Dorothy Carroll, Lynne Pollock, Glenda Taylor, Jennifer Waldron, Shirley Watson; Sheryl Parker (COP liaison)</i>

- b. The treasurer presented the auditor's report and moved that it be received.
 Seconded: Angella Hillis CARRIED
- c. The treasurer moved that a vote of thanks be recorded to honorary auditor Ann Vautin.
 Seconded: Leone Wilson CARRIED

8. Budget for 2023:

Treasurer Sharon Barsby moved for the adoption of the budget for 2023 as presented and accepted at the December 2022 Management Committee Meeting.
 Seconded: Faye Chatham CARRIED

9. Election of Office Bearers:

Jenifer Waldron declared all positions vacant and invited Association Patron, Leone Wilson OAM to chair the elections and address the members.

1. Nominations closed 6 March 23. Due to the absence of nominations by closing date for the positions of president, vice president and secretary, nominations were invited from the floor. After a short adjournment called for by the chairperson, the following members were elected:

Position	Nominee	Nominated By	Seconded
President	Jenifer Waldron	Angella Hillis	Dot Carroll
Vice President	Glenda Everton-Brocklesby	Veska Ericsson	Glenda Smith
Secretary	Ethel Bourke	Faye Chatham	Glenda Everton-Brocklesby

2. Nominations for committee received by due date and confirmed as elected unopposed are:

Position	Nominee	Nominated By	Seconded
Treasurer	Sharon Barsby	Jennifer Waldron	Angella Hillis
Committee	Angella Hillis, CSC	Leone Wilson	Jeannie Roberts
Committee	Kay Littler	Jennifer Waldron	Leone Wilson
Committee	Annette Newsham	Lynne Pollock	Jennifer Waldron
Committee	Sheryl Parker	Jennifer Waldron	Kay Littler
Committee	Lynne Pollock	Angella Hillis	Leone Wilson
Committee	Leone Wilson OAM	Jennifer Waldron	Jeannie Roberts

3. The chairperson handed the chair back to the association president.
 Presentation of committee badges to new committee members was deferred to post meeting.

10. Appointments:

1. Honorary Auditor:

Moved by Glenda Everton-Brocklesby that auditor Ann Vautin of Bundaberg Tax and Accounting be appointed. Seconded: Dot Carroll CARRIED

2. Committee appointments:

Assistant Treasurer	Kay Littler
Assistant Secretary	Leone Wilson, Jeannie Roberts
Chair, Finance & Audit Sub Committee	Treasurer
Chair, Strategic Planning Sub Committee	Angella Hillis
Chair, Policy and Procedures	President, Leone Wilson

3. General appointments:

Patron	Leone Wilson
Activities Officer and assistant/s	Gloria Kilpatrick, Glenda Taylor, Dot Carroll
Outback & Coast Extended bus trip	Jenny Waldron, Lorraine Houlihan
Commemorations Officer and assistant/s	Angella Hillis, Lynne Pollock
Communications & Promotions Officer	Secretary, Leone Wilson
Fundraising Officer and assistant/s Smith	Treasurer, Lynne Pollock, Kay Littler, Phyl
History Manager and assistant/s	Leone Wilson
Newsletter Editor and assistant/s	Leone Wilson, Jeannie Roberts
Website Manager and assistants/s	Jenny Waldron, Faye Chatham
Social Media Manager and assistant/s	Jeannie Roberts, Jenny Waldron, Shirley Watson
Property Officer	Lynne Pollock, Sharon Barsby
Wellbeing Officer	Leone Wilson
Wellbeing Support Officers	Shirley Watson, Ethel Bourke, Glenda Taylor Lynne Pollock, Jenny Waldron, Dot Carroll
Grant Officers	Treasurer, Assistant Treasurer, Secretary, President, Vice President
Awards Sub Committee	President, Vice President, Leone Wilson, Shirley Watson
Lodge/Legacy Liaison Officers	Angella Hillis, Lynne Pollock
Lodge Librarians	Annette Newsham, Dot Carroll

Moved by Faye Chatham that the appointments for 'Committee appointments' and 'General appointments' be approved. Seconded: Shirley Watson CARRIED

11. Signatories and online banking:

1. In accordance with by-law 4.4, association bank account/s signatories with full online access are the president, treasurer, vice president, secretary, assistant treasurer and assistant secretary.

Moved by Lynne Pollock that former secretary Monica Jean 'Jeannie' Roberts be removed and that the new secretary Ethel Bourke be added as a signatory to association accounts and that Angella Hillis be removed and new Vice President Glenda Everton-Brocklesby be added as a signatory to association accounts.

Seconded: Gloria Kilpatrick CARRIED

2. With this amendment carried, the signatories to association bank accounts Westpac Community Solutions BSB 034122 A/C 637419 and Term Deposit BSB 034122 A/C 718921 with full online access are:

President -	Jenifer Waldron
Treasurer -	Sharon Barsby
Vice President -	Glenda Everton-Brocklesby
Secretary -	Ethel Bourke

Assistant Treasurer - **Kay Littler**
Assistant Secretary - **Leone Wilson**

12. General Business:

Nil motions received.

13. Notices:

1. Association governance documents:

- by-laws, constitution – available on the website or from secretary
- constitution – available on the website or from secretary
- Insurances:
 - Public liability insurance – 2023 Certificate of Currency for 24 Feb2023-24Feb2024, Policy (Miramar) -132848-Q. A copy is available from the secretary.
 - Voluntary Workers, (Dual) PVW024294719K3, 20Aug2022-20Aug2023.

2. The Rats of Tobruk Memorial Association Bundaberg invitation to attend 82nd Anniversary of the Siege of Tobruk to be held Sunday 02 April 2023. Shirley Watson will represent.

3. Quiet Moment followed by ANZAC Girls luncheon Friday 21 April. Lions Remembrance Park for 1100. Lunch following at Young Australian Hotel. \$15 for members and \$25 guests.

4. Anzac Day – Volunteers at Nurses Memorial Park near the Bundaberg Base Hospital. Angella went through the need for volunteers and will finalise details at the next general meeting. For the civic parade, our association will be in position 8.

5. Sunshine Coast Ex Service and Serving Women Association annual luncheon Thursday 01 June 2023. Members can make their own arrangements to travel.

6. Macrame Workshop 17 June 2023 from 1000 at the Veterans Support Centre.

7. Hervey Bay annual luncheon 21 October 2023.

8. Next management committee meeting Monday 17 April 2023 at 1230.

9. Next general meeting Monday 17 April 2023 at 1400.

14. Close: The chairperson declared the meeting closed at 1506 Hrs.

President's Report

for the year 2023

This is the 56th president's report to be presented for our Association, and my last as president, for what was a less hectic year compared to 2022. Even so we still were busy and productive as can be seen from this report.

The forecast budget deficit for 2023 was \$3,210 and we ended the year with a \$3,402.30 surplus, not including monies held for 11 Day Bus Trip in August 2024. This was due to the cancellation of the spring bus trip, the wonderful support of sunshine coast ladies and our guests at our luncheons, and unexpected increase in the amount we received from the annual Anzac Day Trust grant.

This year's surplus helps offset the significant deficit we incurred in 2022 when we had major events and projects to fund.

You can see from the Financial Statements that the Association has a very sound financial position, ensuring it's future looks bright and provides the incoming president and management committee flexibility to consider future projects with confidence.

Assistant Secretary, Leone Wilson OAM provided information regarding membership, wellbeing support program, newsletters, meetings and general association matters, Treasurer Sharon Barsby prepared the financial reports, Glenda Everton-Brockelsby contributed to the activities report and Angella Hillis CSC provided the commemorations report.

I welcome any feedback regarding both the format and content of the Annual Report and your comments can be passed to the Secretary.

Year In Review



HEALTHY ACTIVITY
Ten Pin Bowls
Line Dancing



MEETINGS



COMMUNITY RECOGNITION
Bundaberg Australia Day Nomination
Hinkler Volunteer Week Certificates of Appreciation

COMMEMORATIONS
Quiet Time
War Nurses Anzac
New Flag Pole



LUNCHEONS
Chinese
Anzac Girls
Birthday
Hervey Bay—bus trip
Christmas



CRAFTY LESSONS
Macramé
Painting



MORNING/ MEETING TEAS
Monthly Cuppa Chats
AGM
Special Catch-up



FUNDRAISING
Super Saturdays
Meeting Raffle
Luncheon Raffle



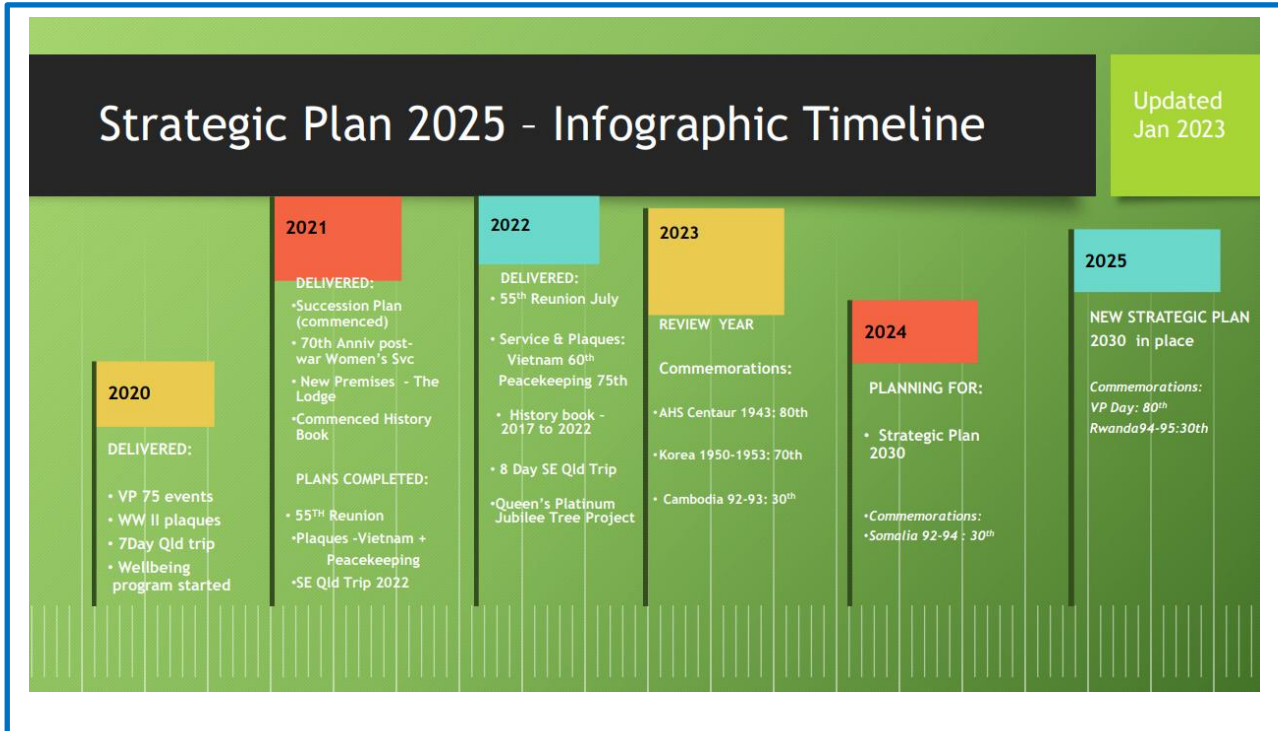
FUN OUTING
Car Orienteering & Picnic



STRATEGIC PLANNING

Strategic Plan 2025

The full plan can be viewed on our website. The Infographic Timeline of the Strategic Plan 2025 has been updated, showing our achievements in 2022 and plans for the coming years:



VISION	BDWV is an association of volunteer women veterans sharing the bond of military service, enhancing the reputation of all who served, valued by its members and recognised by the community.
MISSION	To provide friendship, social inclusion, communication, camaraderie and representation for women veterans, while honouring their service.
OBJECTIVES	<ol style="list-style-type: none"> 1. Deliver a stimulating calendar of events that fulfils our Mission and supports our Strategic Plan 2. Provide a wellbeing support programme focused on friendship between members 3. Continue current operations and planning to secure relevance and viability of the association 4. Research eligibility for future contemporary plaques for War Nurses
KEY STRATEGIES	<ol style="list-style-type: none"> 1.1 Continue to incorporate wellbeing activities, including a variety of bus trips, into the CoE 1.2 Continue to assess possible activities for working members 2.1 Wellbeing Officer to coordinate the work of Wellbeing Support Officers 2.2 Seek more volunteers to be Wellbeing Support Officers 3.1 Continue Succession Planning 3.2 Review Strategic Plan at least annually 3.3 Seek grant funding opportunities IAW CoE, Yearly Plan and Strategic Plan 3.4 Promote the association to enhance awareness among veteran community 3.5 Association represented at Bundaberg ESO and community initiatives/gatherings 4.1 Commence researching eligibility for future contemporary plaques for war nurses

Membership to end December 2023

At the end of 2022 Service membership stood at 65 compared to 64 the previous year. We had 3 service members deceased. There were 3 new members and 1 re-joined member.

Associate members totalled 16 including 1 deceased.

Total membership stood at 78. Membership breakdown for 2023:

Service	Number
Navy	17
Army	24
Air Force	23
Land Army	1
TOTAL	65

Era	Number
WW II	4
Post War Women's Services Only	25
Contemporary	36

International	
Country & Service	Number
USA Air Force	1
UK Land Army	1

Associates	Numbers
Associates	7
Over Eighty	3
FOE Status	5
TOTAL	15

Vale				
Date Dec	Name	Service Details	Member Type & Year	Status
17 Jul	Margaret Findlay	WRANS	Service 2007-23	WR
8 Apr	Patricia Frith		Associate from 2015	
05 Sep	Thelma Eileen Spratley	AWAS	Service 1977, 79, 2016-23	WWII
12 Oct	Lorna Crosswell	WAAAF	Service 1980-81, 1989-23	WWII
TOTAL		Service: 3		Associate: 1

Awards

Awards for 2023:

Service Members	Name
nil	

Meetings

We held seven ordinary general meetings and an AGM, with an average attendance of 17 members. (15 Service Members and 2 Associate Member per meeting).

Nine management committee meetings were held during the year.

Newsletters



11 full-colour issues of our newsletter "Chests Out" were produced by Leone Wilson OAM and distributed electronically. Hard copies for non-computerised members were printed at the Bundaberg RSL Sub Branch. The newsletters continue to entertain and inform members and readers, as well as record our history. They are circulated electronically to other women veterans' associations for further distribution by their respective secretaries and include an invitation to their members to participate in our activities.

The importance of our newsletters in keeping members who are not able to attend meetings or activities, connected with our association and fellow women veterans, is not to be underestimated. It assists to ensure that these members know that they are valued within the association.

Bundaberg RSL Sub Branch Support

Bundaberg RSL Sub Branch continued to provide support to our association by assisting with printing of minutes, our newsletters and programs of our commemorative services on their colour photocopier.

We commenced a more structured way of communication between our association and the sub branch during the year, with Dannielle Brearley attending both management committee and general meetings when able. This provides her the opportunity to provide members with information from the sub branch board, and she takes back any ideas or concerns we may have to the sub branch board

Bundaberg Legacy Support

Bundaberg Legacy owner of Legacy Lodge, including the common room which we now occupy and have dubbed 'The Lodge', have plans to make some modifications to the kitchen and improve the security of an external window in our meeting room facilities.

Our commemorations officer, Angella Hillis CSC has been part of the Legacy plans for garden improvements around our flagpole, including providing some paving and a seat. It is hoped these plans will come to fruition sometime during 2024.

Our thanks extend to both Legacy and to the fellow residents of Legacy Lodge.

Website & Facebook Page

Members are encouraged to make use of the resources and information available on the website which is a great way to check out the upcoming events at a glance. Our upcoming events are displayed under the Events tab which can be accessed from the home page: <https://www.bundywomenveterans.org.au>

We have invested in a new website after our all one had continual outage problems, with our site being managed and hosted by a local Bundaberg business.

Faye Chatham is doing a great job assisting me upload newsletters and keep our calendar of event information up to day. Jeannie Roberts continued her work in providing great updates to our Facebook page. Thank you both for your continued work in this important area.

Donations

The Association made the following donations:

Recipients	Amount
Bundaberg Caledonian Pipe Band	\$100.00
TS Bundaberg Cadets	\$200.00
Bundaberg Legacy	\$250.00
TOTAL	\$550.00

Association members donated \$169.90 (Legacy Hat money included in this figure)

Fundraising

Members assisted with the Super Saturday Raffles at the Bundaberg Services Club during the months of January, May and August. This continues to be a major contributor to our fundraising efforts.

Raffles were arranged by Treasurer Sharon Barsby for meetings and luncheons, and I thank those assisting in selling of tickets etc, those generous members who kindly donated prizes and members and friends who continue to support our raffles by purchasing tickets.

Fundraising Breakdown		
Activity	Amount	Supporting
Super Saturday Raffles	\$1,200.00	Reunion Wellbeing Wellbeing Wellbeing
Meeting Raffles/Stock sales	\$630.30	
Luncheons etc Raffles	\$1,024	
LESS costs of fundraising	-\$411.58	
TOTAL	\$2,442.72	

Note: Total Fundraising and Donations received for the year is \$1,824.20 with funds being allocated to both Fundraising and Reunion within our Financial Accounts

Grants

We received the following grant funding:

Source/Provider	\$ Amount sought/eligible expenditure	\$ Received	Purpose/Comments
ANZAC DAY TRUST	\$26,079.82	\$8,022.15	Wellbeing, Commemorations and Operation Costs (FY2022)
TOTAL RECEIVED		\$8,022.15	



Commemorations

Thank you to our members for their commitment, passion and drive to continue to honour those who have gone before us.

You have all given as much as you are able, to ensure we (the association) are well represented by attending a number of commemorations throughout the district over the past year.

While the main commemoration events are summed up below, there has been other work behind the scenes relating to commemorations and recognising those who have served and continue to serve.

We introduced a 'Time to Reflect' prior to each General Meeting where we remember and acknowledge significant military anniversaries/events.

During the year, our Patron, Leone Wilson OAM, carried out a rather large piece of work putting together a submission to QLD Heritage to update information on the War Nurses Memorial on the Queensland War Memorial Register. This was submitted in the latter half of the year, and we are yet to see the updated information on the War Memorial website.

On Monday 16 October, the Australian National Flag was raised for the first time at Legacy Lodge, by our President Jenny Waldron, ably assisted by Lynne Pollock. Faye Chatham as Flag Orderly lowered the ANF at the close of both meetings. This is quite an achievement for our association to have a flagpole erected and be able to fly the ANF on meeting days.

I represented the association at a meeting convened by the RSL Sub Branch for all ESOs to discuss the Bundaberg Regional Council's progress of ANZAC Park. An update on the concept of the park was provided, along with an artist's impression of the layout. The concept plan looks suitable and having input to our small section of Anzac Park will ensure recognition of all services and theatres of operation is appropriate. As more information comes to hand throughout the next phase, we will ensure our members are kept informed.

RATS OF TOBRUK 02 APRIL 2023

Shirley Watson represented the Association and laid a wreath on our behalf at this annual service to remember those brave men now known as 'Rats of Tobruk'.

ANZAC GIRLS SALUTE TO SERVICEWOMEN 21 APRIL 2023

Quiet Moment at Lions Remembrance Park

Our annual Quiet Moment at Lions Remembrance Park was well attended with a posy laid on behalf of the association by Ethel Bourke. Shirley Watson read the Ode and our Patron, Leone Wilson, OAM read the Roll Call of those ladies who have passed since 2022.

This year we were joined by two of our Association members, Phyl Smith and Beryl White, who are Korean War Veteran Widows. Beryl was accompanied by her brother-in-law, John.

Phyl Smith laid a floral tribute at the Korean Veterans memorial.

Anzac Girls Luncheon

The Anzac Girls Luncheon held at the Young Australia Hotel was well attended and the display which was provided by Phyl Smith (our member) marking 70 years since the end of the Korean War was appreciated by all.

The address by Angella provided history on how Australian nurses were involved in Korea.

ANZAC DAY 25 APRIL 2023

Dawn Service Bargara

Faye Chatham attended and laid a wreath on behalf of the Association.

Dawn Service Bundaberg Cenotaph

Shirley Watson and Helen Baldwin attended this service and Helen laid a wreath on behalf of the association.

The Dawn Service was followed by a Gunfire Breakfast hosted by the Bundaberg RSL Sub Branch at the Bundaberg Services Club which was well attended by a number of our members.

Parade and Civic Service

We had 10 ladies marching in the parade and were ably led by Phyl Smith and Dot Carroll proudly carrying the BDWV Banner behind Bailee Baldwin carrying the placard.

Those ladies required for setup at War Nurses broke away from the parade as it entered Buss Park, while the remainder attended the Civic Service.

Due to the demolition of Anzac Pool and the surrounding area of Anzac Park being affected by these works, the Civic Service was held in Buss Park.

War Nurses Service

The banners (War Nurses, BDWV, and WWII) were pre-placed in the gardens behind the memorial.

On behalf of our President, Jenny Waldron, the ever-efficient Jeannie Roberts filled in as Emcee and kept everyone on their toes as she took charge of the service. Shirley Watson wrangled the wreaths with assistance from Jenny Chester and Lynne Pollock.

Major Melissa Millard delivered a prayer for the service. Many of the nurses from Salvation Army homes, such as Bethesda, volunteered and served with distinction in the Australian Army Nursing Corps, and Salvation Army Chaplain Major William McKenzie, MC, who became widely known as 'fighting mac' has a family link to Bundaberg.

Bailee Baldwin called the Honour Roll of Bundaberg district nurses who paid the supreme sacrifice in war. Glenda Taylor read the Prayer for Nurses who paid the Supreme Sacrifice. Helen Baldwin read the Ode and Danielle Brearley supported with the PA.

Angella Hillis CSC laid the ADF wreath and Leone Wilson OAM laid the Association wreath.

We were supported by the Piper from the Bundaberg Caledonian Pipe Band, Adam Johnston and Aaron Hunter, Bugler. It was wonderful to see TS Bundaberg Navy Cadets with us this year and the three female cadets and their Instructor, SBLT Tonia Stokes, did themselves proud.

Approximately 60 guests attended this service, and 16 wreaths/tributes were laid. Official guests included: Tom Smith (the State Member for Bundaberg) and Mayor Jack Dempsey (on behalf of the residents of Bundaberg region). A lovely gesture was made by six Bundaberg Region Councillors who each laid an individual rose at the memorial.

Other Services

Representatives of our association laid a wreath at the services at Moore Park (Gloria Kilpatrick); Bargara (Faye Chatham) and Burnett Heads (Leone Wilson, OAM).

Luncheon

Eight members of the association attended the RSL luncheon at the Bundaberg Services Club.

KOREAN VETERANS DAY 27 JULY 2023

This year marks 70 years since the end of the Korean War. Phyllis Smith (our member and widow of Kerry, a Korean War veteran) represented the association and laid a wreath on our behalf at Lions Remembrance Park. Ethel Bourke, Leone Wilson OAM, Gloria Kilpatrick, and Helen Baldwin were also in attendance.

VICTORY IN THE PACIFIC AUGUST 2023

Bundaberg RSL Sub Branch held a small commemoration service in Buss Park at the Civic Centre plinth. While a wreath was not laid on our behalf, Dot Carroll and Ethel Bourke attended.

VIETNAM VETERANS DAY 18 AUGUST 2023

Angela Hillis CSC and Ethel Bourke represented the association and laid a wreath on our behalf at Vietnam Veterans Day service held at the Bundaberg Defence Veterans Drop-in Centre. Jenny Chester, Shirley Watson and Kay Littler also attended. There was a big attendance at this service with visiting Veterans from across Queensland.

COMMEMORATION OF MALAY AND BORNEO VETERANS DAY 31 AUGUST 2023

Leone Wilson OAM attended this service organised by Bundaberg RSL Sub Branch, at Buss Park, 1000 Hrs. The service was attended by about 12 veterans or widows of veterans and partners. The date of the Commemoration, 31 August, coincides with the annual Merdeka Day in Malaysia which commemorates both of the campaigns fought on the Peninsula, in Sabah, in Sarawak and the Thai – Malay Border. The Malayan Emergency from 1948-60 and the Indonesian Confrontation from 1962-66.

RAAF STATION BUNDABERG COMMEMORATIVE SERVICE 15 OCTOBER 2023

Kay Littler and Lynne Pollock represented the association and laid a wreath at the RAAF Station Bundaberg commemoration service held at Lions Remembrance Park.

REMEMBRANCE DAY 11 NOVEMBER 2023

Gloria Kilpatrick attended the main service in town at Buss Park, and laid a wreath on our behalf.

Shirley Watson, Olive Paterson and Jenny Chester also attended.

Leone Wilson OAM represented the association and laid a wreath at Burnett Heads.

Angella Hillis CSC
Commemorations Officer

Wellbeing Activities



Annual Activities Report for 2023

Glenda Everton-Brockelsby prepared the following report:

ANZAC DAY LUNCHEON : 22 members for lunch at the Young Australian

Birthday Luncheon at Rowers 41 members and Guests

Christmas luncheon at Rowers 36 members and guests

Trip to Hervey Bay 16 members.

Jennifer Waldron contributed the following information regarding activities held in 2023:

Summer Lunch-Feb Several tables enjoyed lunch at Saangs Asian Fusion to mark Chinese New Year. Everyone purchased their own meal and drinks. Nil Subsidy

Anzac Lunch See Commemorations Report for full details.

Subsidy: \$175 (Commemoration Catering)

Macrame Workshop 3 enjoyed their crafty morning of macrame and I am sure enjoyed a morning tea as well.

Subsidy: \$15

Birthday Lunch 26 members and 16 guests attended our 56th Birthday lunch with everyone getting dressed up to the theme of Famous Women. As usual the Rowers put on a delightful lunch and Glenda and Jeannie did a great job entertaining us.

Subsidy: \$206

Oct Bus Trip 14 members and 1 guest did our annual trip to Hervey Bay luncheon and had another lovely day in the Bay.

Subsidy: \$550

Nov Lunch We had another wonderful Christmas lunch at Rowers, with nearly everyone getting into the theme of wearing something from the Christmas tree. The room looked appropriately 'Christmassy' and 36

revellers enjoyed themselves at our last major activity for the year. Thankyou to Glenda Everton-Brockelsby who coordinated the Christmas lunch activity and Sharon and her team who arranged and ran the raffles. Our members continued to donate raffle prizes which is so very much appreciated.

Subsidy: \$172

10 Pin Bowling Ten-pin bowling mornings were held monthly and continued to be well supported throughout the year. Thank you Lynne Pollock for coordinating these activities.

Subsidy: \$600 (for both 2023 and 2024)

Line Dancing / Lunch Our Veterans Health Week activities were well attended and I am sure everyone having a go at the line dancing (or those laughing from the sidelines) thoroughly enjoyed their 1 hour beginners class. Angella arranged some wellbeing/brain skill quizzes before our lunch at the Cane Fire Room of The Railway Hotel. Thank you to Kay Littler and Angella Hillis CSC.

Subsidy: \$720

Cuppa Chats/Meetings 12 Cuppa Chats and nine meetings were held with the association providing refreshments which were supplemented by generous members bringing delightful goodies to eat. Cuppa Chats continues to be a relaxing 'chatfest' with much talk involving the books that had been read from our library.

Subsidy: \$75

Activities Work I wish to acknowledge the work done by Glenda Everton-Brockelsby in thinking of wonderful theme ideas for our luncheons that provide so much entertainment, and for her ideas for new activities in 2024. Dot Carroll assisted with Hervey Bay bus trip arrangements, and Lorraine Houlihan and I continued the work of planning the 11 day Outback n Ocean 2024 coach trip. Angella and Kay looked after all arrangements and grant application for Veterans Health Week activities. Activities is a big job and sharing the load is key. Thanks everyone.

Activities Budget We came in \$984 under the forecast budget which was due to cancellation of a spring bus trip and the great support from Sunshine Coast girls and guests attending our luncheons.

Subsidies

The Association provided \$2,513 in subsidies to members and guests during the year, with \$720 being a DVA grant for Veterans Health Week activities, resulting in a total subsidy from the Association of \$1,793.

Wellbeing Program

"Wellbeing" is defined as the experience of health, happiness, and prosperity. It includes having good mental health, high life satisfaction, a sense of meaning or purpose, and the ability to manage stress. Wellbeing is something sought by just about everyone because it includes so many positive things: feeling happy, healthy, socially connected, and purposeful.

To develop genuine wellbeing support, we continue building our social skills, like gratitude, kindness, and communication. Social skills make it easier to have positive interactions with others, helping others to feel less lonely, angry, or disconnected. This interaction develops social wellbeing with the intent to feel more meaningfully connected to others.

Wellbeing Support - The wellbeing support team consists of a wellbeing officer and six wellbeing support officers who undertake the bulk of wellbeing work plus a community of practice (COP) representative who

provides a two-way link to the Bundaberg veteran community's welfare and advocacy activities. The wellbeing officer and COP representative regularly report to committee meetings.

The team for 2023 was: Leone Wilson OAM, wellbeing officer; Ethel Bourke, Dot Carroll, Glenda Taylor, Lynne Pollock, Jenny Waldron, Shirley Watson, wellbeing support officers; and Sheryl Parker, community of practice representative. Additionally, Lynne Pollock also managed the monthly ten pin bowls activity and Angella Hillis CSC and Kay Littler planned and delivered the 2023 Department of Veterans Affairs' Veterans' Health Week activities for our members.

Frequent contact and/or engagement with our members throughout the year has been achieved through various forms of direct and in-direct means such as personal contact, home, nursing home and hospital visits, phone calls, text messages and e-mail communications undertaken by the wellbeing officer's team.

Additional support was provided by many members generally through personal friendships and their caring for other members. This very large element of supporting mates by connecting this way is mostly not reported but it is a binding strength that exists within the association and its value is immense. To all members who have cared, "thank you for being a friend".

Three World War Two members made up the association's centenarians, Joy Christou, Thelma Spratley, and Lorna Crosswell. Unfortunately, Thelma and Lorna passed away before the year ended.

As well as individual contacts, electronic alerts and reminders were forwarded regularly to around 75% of our membership representing all of those who are ably active and live locally. News and encouragement is also communicated via the newsletter *Chests Out* received by all members and interested persons.

Information about wellbeing activities is also available to members and veterans through the association's website and Facebook with both of these being maintained up-to-date throughout the year.

Members say their final farewell at funerals and also attend the funerals of members' close relatives and some local veterans as appropriate. The expressions of condolence provided on these occasions has been gratefully received by families.

The work of the wellbeing team and other volunteers continues to have a positive and direct effect on those they engage with.

ATDP Trained Members – the association benefits greatly from having two members qualified through the Advocacy Training Development Program who are operating under the auspices of another Ex Service Organisation (ESO). One of these members is serving on the committee and able to provide good guidance on wellbeing issues.

Community of Practice (COP) – Our representative attended two COP meetings with other ESO representatives plus veteran community advocates and welfare officers. The organisers of COP meetings aim to establish a whole of veteran community link to needs, information and resources.

Wellbeing Activities – we held a bus trip, luncheons, morning teas, ten-pin bowling and an introduction into line dancing plus craft activities providing opportunities to address social isolation, enhance physical ability and general social interaction.

Commemorative Activities and Wellbeing – Our program of commemorative events provided members with a sense of pride and an opportunity for reflection. They were able to gain pride in themselves, and for their fellow service women and men whilst honouring all who have served including members who are no longer with us.

Volunteer Hours 2023

Wellbeing Activities

ANNUAL VOLUNTEER STATISTICS - WELLBEING ACTIVITIES						
Activity Type	No of Activities	No of Volunteers	Members Assisted	Kilometres travelled	No of Hours	Voluntary Value \$*
By Phone	210	205	207	0	41.75	1753.50
By Email/Text	171	154	755	0	16.25	682.50
By Personal Contact	103	108	181	16	44	1848.00
By Home Visit	51	50	52	589	69.25	2908.50
By Hospital Visit	9	9	8	258	15	630.00
By Nursing Home visit	12	13	21	72	14.25	598.50
Funerals	2	3	5	103	8.5	357.00
Veterans Health Week	3	11	60	164	23	966.00
Wellbeing Meetings	3	6	102	76	28	1176.00
Wellbeing Training	0	0	0	0	0	0.00
Bus Trips	1	1	14	15	4	168.00
Luncheons	4	12	111	336	17.75	745.50
Cuppa Chat	12	45	96	1246	89.5	3759.00
Ten Pin Bowls	10	26	96	349	63	2646.00
Other activity	12	26	101	498	42.25	1774.50
OO 2024	10	9	93	747	87	3654.00
Super Sat	12	35	66	956	77	3234.00
Wellbeing Gen/adm	24	28	259	0	77	3234.00
Newsletter	12	12	871	320	283	11886.00
Website/Social Media	12	48	871	0	36	1512.00
TOTALS	661	753	3098	5745	1000.5	43,533.00

*\$42 per hour

Commemorative & Patriotic Activities 2022

Activity Type	No of Volunteers	Kilometres travelled	No of Hours	Voluntary Value \$ *
Anzac General	11	102	16.5	693.00
Anzac War Nurses	17	275	9.5	399.00
Quiet Moment STS	4	35	4	168.00
Pre Anzac Lunch STS	4	0	5	210.00
Korean Veterans Day	3	100	6	252.00
Rats of Tobruk representation	1	12	2	84.00
Malay Borneo Vets day rep	1	30	2	84.00
Queens Jubilee	1	0	1	42.00
Vietnam Veterans' Day rep.	6	60	6	252.00
RAAF Station Bundaberg rep.	2	30	6	252.00
VP Day rep	2	16	2	84.00
Remembrance Day services	2	50	2	84.00
Anzac Park Redevelop meetings	2	125	3	126.00
Update Qld Register WNMP	1	0	0.5	21.00
SWM Roll for Maroochydore	1	0	1	42.00
Legacy Lodge planning	2	80	4	168.00
Annual Report	1	0	1	42.00
Planning, admin, general	7	2	5	210.00
TOTALS	68	917	76.5	\$ 2,961.00

*\$42 per hour

The Management Committee's voluntary work in conducting the business of the Association is not included in the above tables, and I thank them for their tireless work and their contribution. Many volunteer hours have been 'clocked up' by committee members during 2023.

President's Thank You

I wish to thank the Management Committee for their continued support and commitment during the last year, and also those members who had appointments which are such a vital part of delivering our calendar of events, both social/wellbeing and commemorative.

There are also many members who undertake tasks in support of association activities when volunteers are called for, along with all the members who turn up for meetings. I thank everyone sincerely for their work and efforts. Frankly, we would be in a pickle without your helping hands.

Without active members and members willing to serve on the committee our association may well stagnate or even wither away. Your continued support at meetings, activities and 'generally' is key to our continued success as we work together to remain relevant to our current member's needs and to be of interest to the younger cohort of women veterans.

We have many members who are now restricted to their home but remain connected by our newsletters, phone calls and electronic contact between members, and we value their continued membership highly.

It is hoped that a changing of the guard will continue over the next few years and I would urge you to please consider taking on an executive committee role or serving on the management committee. We need you!

A special thank you to Ethel Bourke who took on the role of Secretary at our 2023 meeting when literally no one else volunteered, and to Leone Wilson OAM who has been Ethel's much appreciated assistant.

It has been my privilege to again represent the Bundaberg District Women Veterans Inc as President in 2023 and I am proud to hand over the job of president knowing our association has grown both in numbers and in financial standing since I was handed the reins way back in 2013.

You only need to read the annual reports and our two history books, or drive past War Nurses Memorial Park and Lions Remembrance Park to see what we have all achieved in that time.

One less appreciated area of achievement has been the production of the Policy & Procedures Manual which was written basically from scratch some years ago by myself and Leone Wilson OAM. It took several years and is still being updated regularly and provides an excellent guide for all aspects of our association.

Having committed all our knowledge on 'how to do things' to paper allows members to confidently take on a key position on the management committee, knowing they can refer to 'the manuals' for guidance.

Angella Hillis CSC is taking a well deserved break from the management committee, and I thank her for her wonderful support, particularly in relation to our major commemorative events and special projects of recent years. To the other ladies also stepping down this year, thank you one and all for your dedication to our association, your valuable contribution to the management committees and your years of service.

I wish the new president and her management committee well for the continued success of our association of wonderful women veterans and associate members.

Honouring Our Past; Looking To The Future,

Jennifer Waldron

President

18th March 2024

Treasurer's Report

AUDIT

The Office of Fair Trading advised that the threshold for associations classified as small has changed and confirms that there is no requirement for us to have an External Auditor with effect 01 Jul 23.

The management committee decided that there still should be an internal audit conducted, Kay Littler and Lynne Pollock were appointed to do this. I would like to thank them for volunteering to conduct the Audit.

FUNDRAISING

I would like to say a big thank you to all our generous members who donated to our meeting and lunch raffles. I think you can all agree that we have had a fantastic array of prizes at our lunch raffles throughout the year.

Also, a big thank you to all who purchased raffle tickets throughout the year. Because of your support I can buy some bigger ticket items for our raffles.

Thank you also to those who assisted me with the ticket sales and the raffles.

RENUMERATION

Disclosure of remuneration for 2023. The Office of Fair Trading is introducing a requirement on 01 July 2024, that incorporated associations reveal payments and benefits given to committee members, association members and other persons to their AGM.

Accordingly, I can advise that payments made as authorized by by-law 4.7 'honorarium' and by-law 4.8 'volunteer payments' in 2023 were nil (\$0). Subsidies for activities provided during the same period are as detailed in the Activities section of this annual report.

BUDGET 2023

We had budgeted for a deficit of \$3,210.00 but in fact ended with a surplus of \$3402.30. This was due mainly to the extra \$3,022.15 we received from the ANZAC Day Trust Grant and extra fundraising due to the raffle sales.

Sharon Barsby

Treasurer

09 Feb 24

Financial statements

Statement of Income & Expenditure for the year ending 31 Dec 2023

BUNDABERG DISTRICT WOMEN VETERANS INC
ANNUAL FINANCIAL REPORT page 1 of 2
 For Year ended 31st December 2023
STATEMENT OF INCOME & EXPENDITURE 2023

	Cashbook balance as at 1st January		12,834.20
Income			
	Members Subscriptions	670.00	
	Wellbeing Activities	5,680.00	
	Wellbeing Bus & Travel Hire A/c	40,592.00	
	Wellbeing Reunion	1,200.00	
	Legacy Hat Donations	169.90	
	Commemoration Catering	375.00	
	Commemoration General	0.00	
	Grants	6,022.15	
	Interest	207.50	
	Refunds	0.00	
	Fundraising	1,654.30	
	Special Projects	525.00	
	Sundries	0.00	
	Total Income for Year	57,095.85	
	Sub Total		69,930.05
Expenditure			
	Membership Awards & Badges	0.00	
	Wellbeing Activities	5,304.52	
	Wellbeing Bus & Travel Hire A/c	8,650.00	
	Wellbeing Reunion	0.00	
	Wellbeing Support	39.85	
	Commemoration Catering	580.00	
	Commemoration Costs	1,018.10	
	Donations	0.00	
	Fees & Insurance	1,505.00	
	Operating	2,857.50	
	Fundraising	411.58	
	Special Projects	850.00	
	Sundries	0.00	
	Total Expenditure for Year	21,216.55	
	CASHBOOK BALANCE @ 31 DEC	\$48,713.50	\$ 48,713.50
	Excess Income over Expenditure	35879.30	

The Association's financial records show that the Association keeps adequate financial records to correctly record and explain transactions to enable a true and fair financial statement to be prepared.

<p style="text-align: center;"> (signature) Jennifer Waldron, President 27/1/24 (date)</p>	<p style="text-align: center;"> (signature) Sharon Barsby, Treasurer 27/1/24 (date)</p>
<p style="text-align: center;"> (signature) Kay Littler, Internal Auditor 05/2/24 (date)</p>	<p style="text-align: center;"> (signature) Lynne Pollock, Internal Auditor 5/2/24 (date)</p>

NB: The excess of \$35,879.30 includes \$32,477 OnO24 coach tour pre-booking monies.

Reconciliation, Balance Sheet & Auditor's Report for year ending 31 Dec 2023

BUNDABERG DISTRICT WOMEN VETERANS INC

ANNUAL FINANCIAL REPORT Page 2 of 2 For Year ended 31st December 2023

Reconciliation Statement 31 December 2023

Westpac Community Solutions Cheque Account				
Balance 1.1.2023	12,834.20			
Deposits	57,095.85			
	69,930.05			
Withdrawals	21,216.55			
Bank Balance 31.12.2023	48,713.50			\$48,713.50
Unpresented cheques		0.00		
Agrees with cashbook			\$48,713.50	
Westpac Term Deposit Account				
Balance 1.1.2023	5,000.00			
Interest/Deposits	0.00			
Withdrawals	0.00			
Balance 31.12.2023	5,000.00		\$5,000.00	\$5,000.00
Term 24 Months @ 4.15% to 2024				
Stock on Hand				
		number held	cost value	
Membership items				
Membership Badges		15	10.00	150.00
Merchandise:				
Books		25	26.92	673.00
Mugs		17	7.50	127.50
				\$950.50


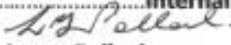
BALANCE SHEET				
ASSETS				
Cash at bank	48,713.50			
Investment	5,000.00			
Saleable Stock	950.50			
Sundry Debtors	0.00	54,664.00		
LIABILITIES				
	0.00			
			0.00	<u>\$54,664.00</u>

INTERNAL AUDITORS REPORT:

I have examined the books of the Bundaberg District Women Veterans Inc. for the year ended 31st December, 2023

I am satisfied that monies received by the Association have been accounted for. In my opinion the Statements of Income and Expenditure and Balance Sheet are properly drawn up so as to show a true and fair view of the operations of the Association for this year and of its financial position as at 31st December, 2023.

Apart from minor items shown as Current Assets, the Association's Assets are cash.

 Kay Littler	 Lynne Pollock
Date 05/02/24	5/2/24

Budget

Bundaberg District Women Veterans * Budget Prediction 2024

NOTE: This Budget does not include any monies from OO24 Bus trip

Income

Members	300.00	
Wellbeing Activities	2,800.00	
Wellbeing Bus & Travel Hire	3,250.00	
Wellbeing Reunion	400.00	Super Sat x 1
Donations (<i>Legacy Hat</i>)	170.00	
Commemoration Catering	500.00	Anzac Girls Lunch
<i>Commemoration General</i>	.00	
Grants	5,000.00	ADT
Interest	200.00	
Admin Refunds	.00	
Fundraising	1,500.00	
Special Projects	400.00	Super Sat x1
Sundries	.00	
Total Income for Year	14,520.00	

Expenditure

Membership Awards & Badges	50.00	
Wellbeing Activities	4,120.00	
Wellbeing Bus & Travel Hire	5,000.00	
Wellbeing Reunion	.00	
Wellbeing Support	50.00	
Commemoration Catering	650.00	Anzac Girls
Commemoration Costs	1,000.00	Anzac Day
Donations	.00	
Fees & Insurance	1,650.00	
Operating	3,000.00	
Fundraising	450.00	
Special Projects	400.00	
Sundries	.00	
Total Expenditure for Year	16,370.00	

Budget Outcome

Income	14,520.00
Expenditure	16,370.00
Year only profit (loss)	-1,850.00

Association Life Members

1998	Lily FERGUSON
2003	Leone WILSON
2007	Elaine HOLT
2008	Jennie WHEELER
2012	Shirley WATSON
2019	Kay DEROME
2020	Jennifer WALDRON
2022	Sharon BARSBY



First Anzac Day 1968



First meeting at the Lodge 2021

HISTORICAL DATA

7 July 1967	Inaugural Meeting and formation of <i>Bundaberg & District Ex Servicewomen's Association</i>
7 February 1969	First Annual General Meeting, postponed from 1968 in order to comply with a calendar financial year.
18 February 1994	Incorporation under Associations' Incorporation Act as <i>Bundaberg & District Ex Servicewomen's Association Inc</i>
10 April 2015	Associate membership class created
07 February 2019	Name change to <i>Bundaberg District Women Veterans Inc</i>
16 August 2021	First meeting held at our own leased facility, the Lodge.